

**.02 Special Participant EBT Situations - Group Living Arrangements (GLA) - Non-FNS Certified GLA**

When a participant resides in a facility that does not meet the definition of a certified FNS GLA (See [GLA Eligibility Requirements](#)), complete the following:

- Establish the [alternate card holder](#) from the GLA as the alternate card holder for all primary payees residing in the GLA.
- Issue the GLA a QUEST card for each primary payee. (See [EBT Over the Counter \(OTC\) Issuance](#))

When the primary payee leaves a non-FNS certified GLA, instruct the primary payee to call the FAA local office to have the GLA removed as the alternate card holder.

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