

FAA6.L Notice List

01 *Notice List - Overview*

The following notices are sent through AZTECS to participants to inform them of actions taken or information needed:

- Approval Notices
- Automatic Notices
- Change Notices
- Denial or Closure Notices
- Information Notices
- Pending Notices
- Renewal Notices
- Restart Benefits Notices
- Sanction Notices
- Verification Request Notices

NOTE Specific notices mail with [inserts](#).

Notices are listed on the [Notice Listing](#) by program and then by notice type.

Notices are retained on the NOHS screen in AZTECS for four months. When notices need to be reviewed that are older than four months, and mailed prior to 11/15/2022, a DARS request must be completed. (See [DARS](#) – link for internal use only)

NOTE For all notices mailed on or after 11/15/2022, the content of the notice must be viewed through OnBase.

02 Notice Inserts

AZTECS notices having a Y indicator on the [Notice Listing](#) will include a Change Report (FAA-0412A) form when mailed.

Languages other than English or Spanish (ENGL or SPAN) receive the Language Notification Flyer (FAA-1208A).

03 Legal References

Send denial and closure notices with the appropriate legal reference (legal references are from the Code of Federal Regulations (CFR)) and wording. These are based on the actual reason the participant or budgetary unit is not eligible.

Denial or closure notices are based on the denial or closure reason. The following information is automatically included in the notice mailed by AZTECS, based on the [Denial Closure Reason Code](#) used:

- The wording (English or Spanish) for the reason
- The legal reference(s)

The list of Legal References identifies the information needed to complete a denial or closure notice for each of the following eligibility requirements:

- [Adoption Legal Reference](#)
- [Assignment of Support Rights Legal Reference](#)
- [Computer Match Legal Reference](#)
- [Currently Receiving Legal Reference](#)
- [DCSS Cooperation Requirements Legal Reference](#)
- [Death Legal Reference](#)
- [Expense Verification \(Reported Change only\) Legal Reference](#)
- [Felony Drug Conviction Legal Reference](#)
- [Felony Warrant Legal Reference](#)
- [Fleeing Felon Legal Reference](#)
- [Identity Verification Legal Reference](#)
- [Income Exceeds Standard Legal Reference](#)
- [Income Verification Legal Reference](#)
- [Interview Process Legal Reference](#)
- [Lifetime Limit Legal Reference](#)

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- [Living Arrangements Legal Reference](#)
- [Loss of Contact or Returned Mail Legal Reference](#)
- [Moved, Location is Unknown Legal Reference](#)
- [NA Student Criteria Legal Reference](#)
- [No Signature Legal Reference](#)
- [Potential Benefits Verification Legal Reference](#)
- [Renewal Requirements Not Met Legal Reference](#)
- [Residency Legal Reference](#)
- [Resides in a Public Institution Legal Reference](#)
- [Resides in Jail or Prison Legal Reference](#)
- [Resource Transfer Legal Reference](#)
- [Resource Verification Legal Reference](#)
- [Resources Legal Reference](#)
- [Separate Budgetary Unit Legal Reference](#)
- [Social Security Number Legal Reference](#)
- [TBA Requirements Legal Reference](#)
- [Voluntary Withdrawal Legal Reference](#)

AZTECS automatically sends an X denial or closure notice with preprinted legal references in the following situations:

- [Interview Process Legal Reference](#)
- [Pregnancy Terminates Legal Reference](#)
- [Renewal Requirements Not Met Legal Reference](#)

The case must be in the current system month and authorized for AZTECS to send an X closure notice.

When the case is not in the current system month at the time the change occurs, AZTECS does not send the X closure notice. The worker must send the appropriate notice, allowing for one of the following:

- [NOAA](#)
- [Adequate notice](#)

A Adoption Legal Reference

"The child has been placed for adoption."

"El/la niño/a ha sido entregado para adopción."

Programs: CA

Denial or Closure Notice: [A200 notice](#)

Denial Closure Reason Code: AD

Policy: [Adoption](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-309 | 45-233.10 7-273.1 | 46-292 |

B Assignment of Support Rights Legal Reference

"Refused to assign rights to support."

"Rechazo asignar las derechas de apoyar."

Programs: CA

Denial or Closure Notices: [A200 notice](#)

Denial Closure Reason Code: AI

Policy: [Assigning Support Rights](#)

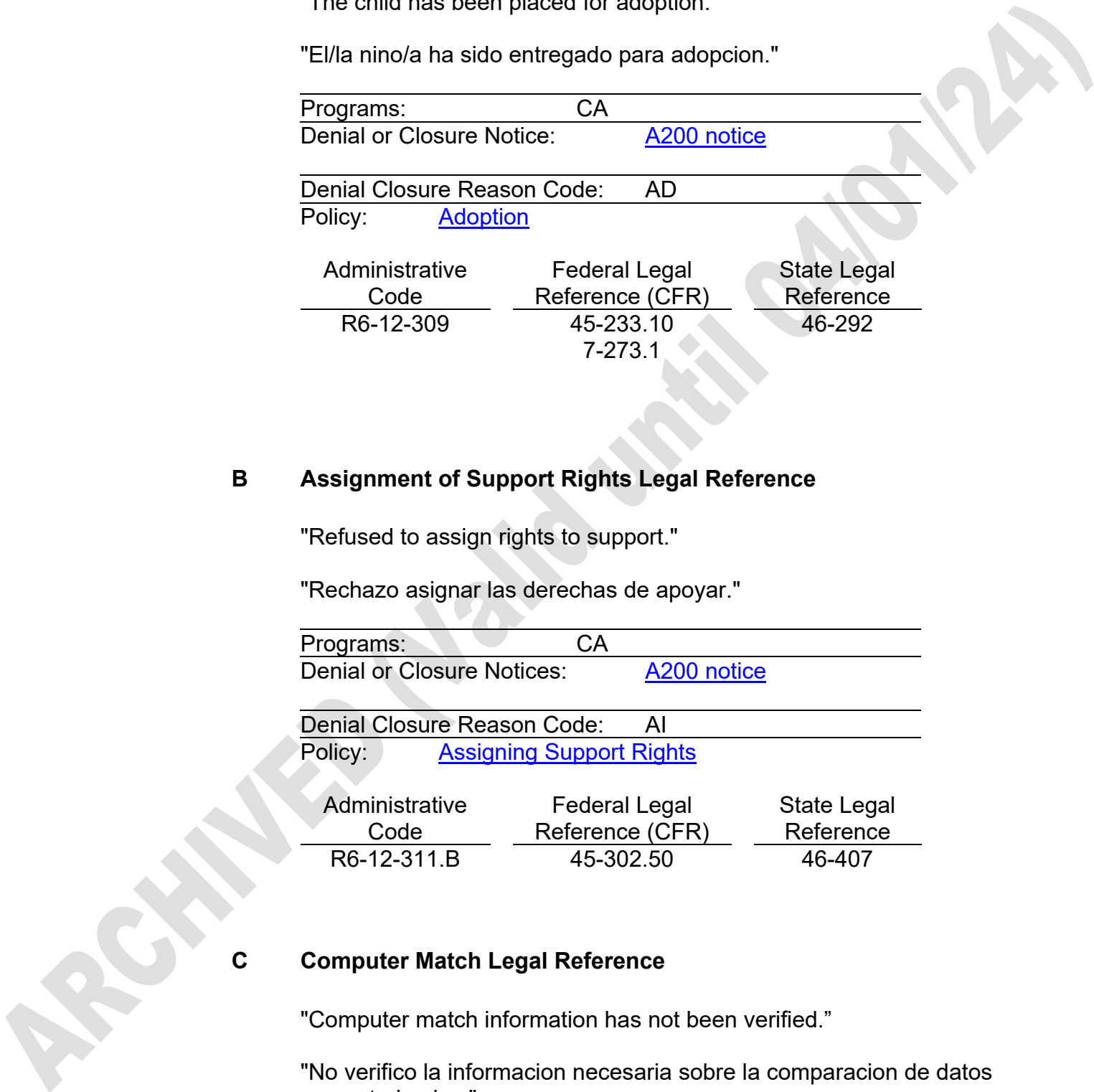
| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-311.B | 45-302.50 | 46-407 |

C Computer Match Legal Reference

"Computer match information has not been verified."

"No verifico la información necesaria sobre la comparación de datos computarizados."

Programs: CA NA



Denial or Closure Notices: [A200 notice](#)
[F200 notice](#)

Denial Closure Reason Code: CM

Policy: [FTI Report](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|--|-----------------------|
| R6-12-901 | 45-205.51 45-205.55 7-273.10.c 7-273.12 | 46-213 |

D Currently Receiving Legal Reference

"Currently receiving assistance in another case."

"Actualmente recepcion de ayuda en otro caso."

Programs: CA NA

Denial or Closure Notices: [A200 notice](#)
[F200 notice](#)

Denial Closure Reason Code: OC

Policy: [Duplicate Participation](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-202.E | 7-273.3.a | 46-293 |

E DCSS Cooperation Legal Reference

"Does not meet DCSS cooperation requirements."

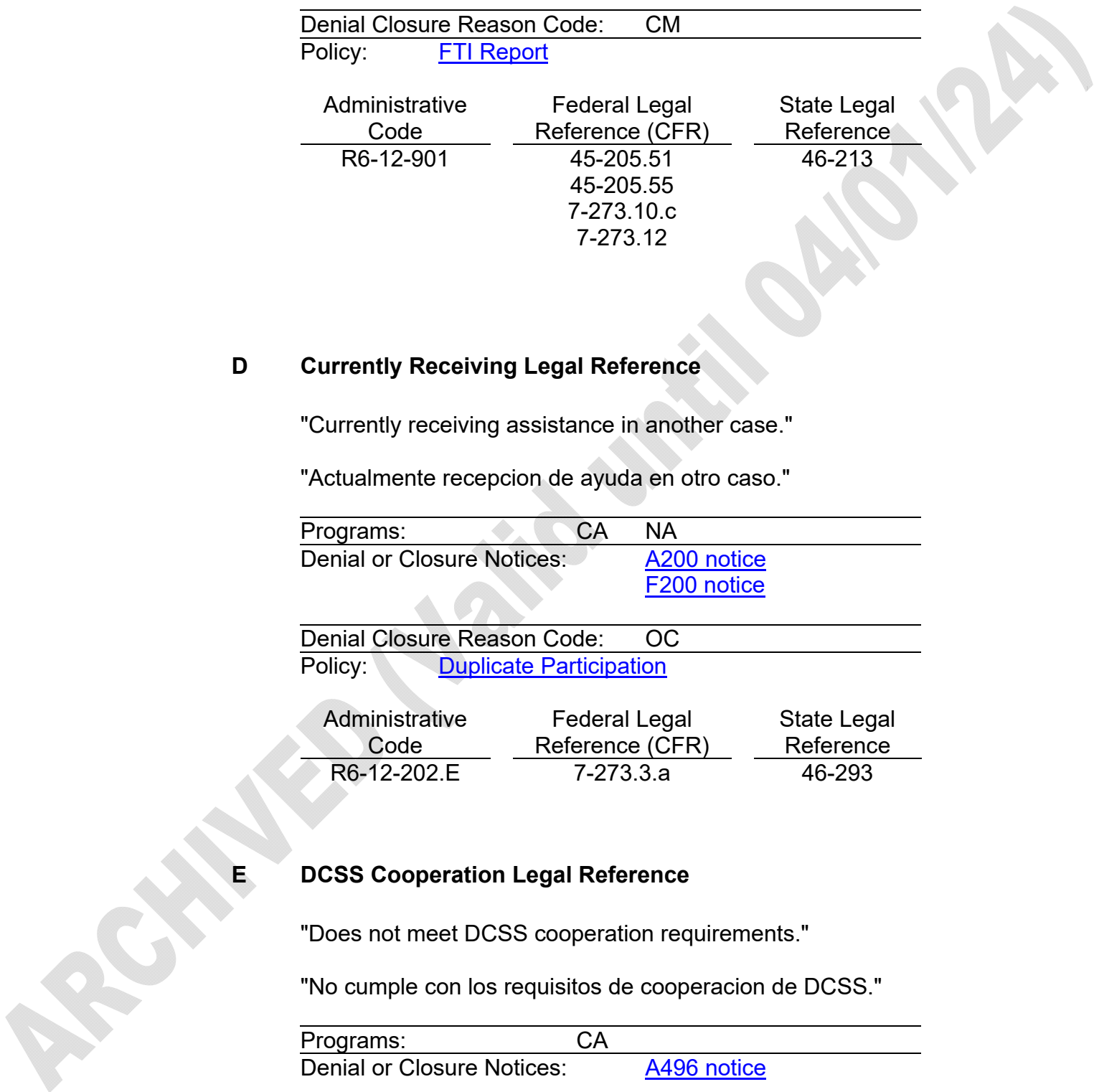
"No cumple con los requisitos de cooperacion de DCSS."

Programs: CA

Denial or Closure Notices: [A496 notice](#)

Denial Closure Reason Code: ND

Policy: [CA Noncompliance - DCSS](#)



| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-311 | None | 46-300 |
| R6-12-316 | | |

F Death Legal References

"%%%%%%%%%%%%%% is no longer a participant in the case."

"%%%%%%%%%%%%%% es no mas largo un participante en el caso."

| | | |
|----------------------------|--|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice F205 notice | |

| | |
|-----------------------------|--|
| Denial Closure Reason Code: | DH |
| Policy: | Death of NA PI Death of the CA PI |

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-208 | 7-273.1 | 46-204(C) |
| R6-12-209 | 7-273.13 | 46-206(A) |

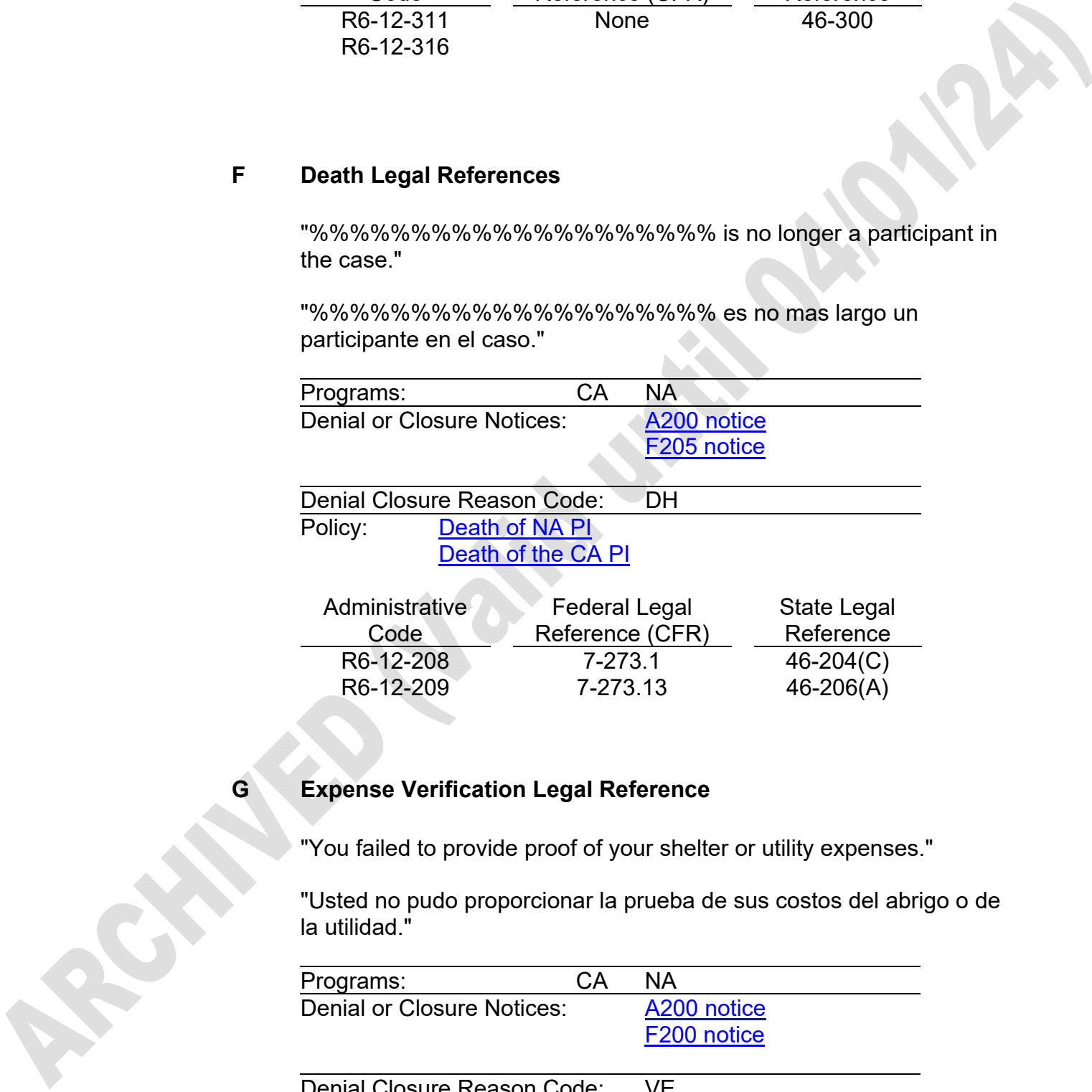
G Expense Verification Legal Reference

"You failed to provide proof of your shelter or utility expenses."

"Usted no pudo proporcionar la prueba de sus costos del abrigo o de la utilidad."

| | | |
|----------------------------|--|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice F200 notice | |

| | |
|-----------------------------|---------------------------------------|
| Denial Closure Reason Code: | VE |
| Policy: | Expenses Verification |



| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-209.B | 45-233.20 | 46-207(D) |
| R6-12-701 | 7-273.12 | |
| | 7-273.12 | |

H Felony Legal References

The legal references regarding felons are as follows:

- [Felony Drug Conviction](#)
- [Felony Warrant](#)
- [Fleeing Felon](#)

.01 Felony Drug Conviction Legal Reference

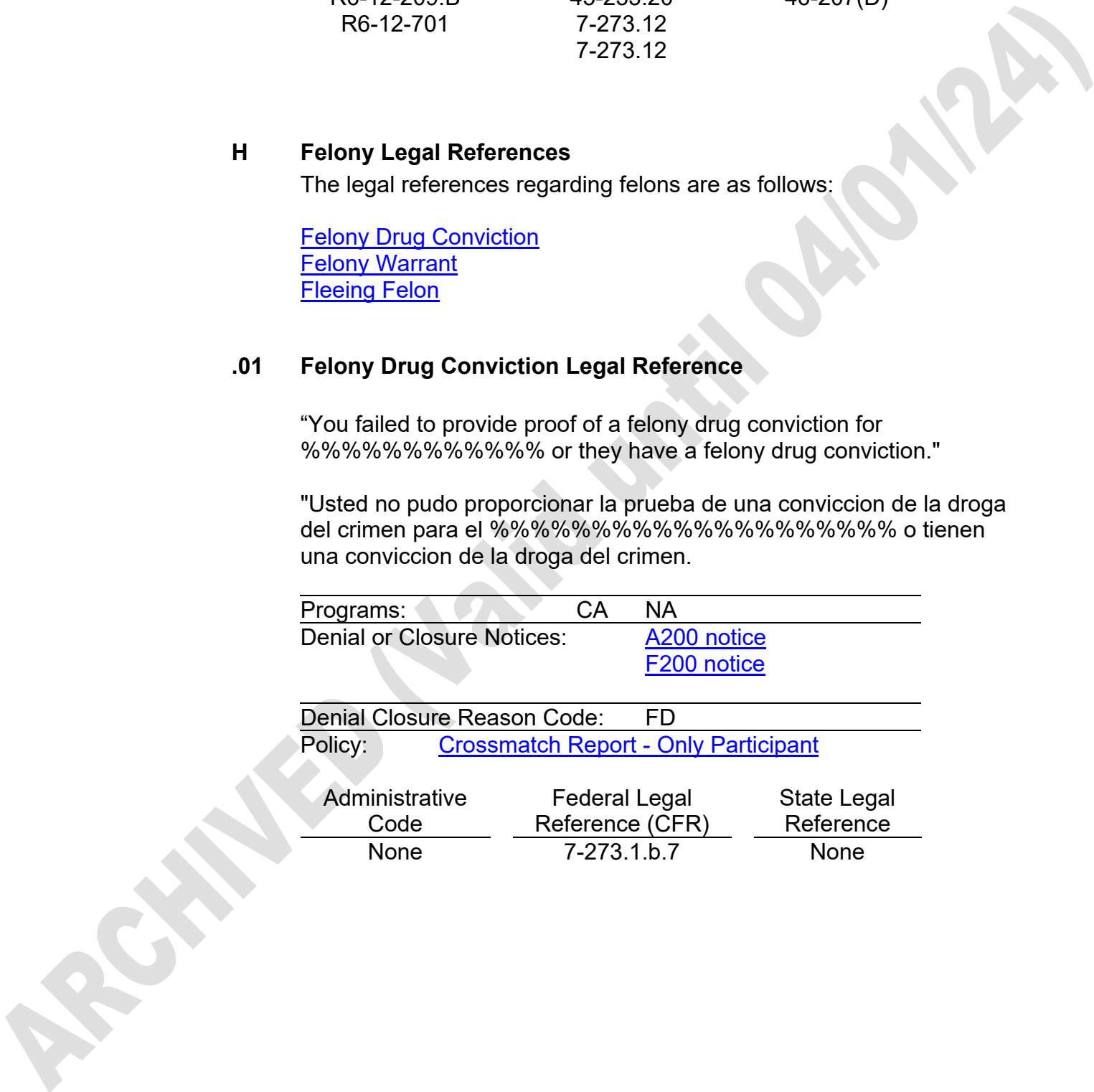
"You failed to provide proof of a felony drug conviction for %%%%%%%%%% or they have a felony drug conviction."

"Usted no pudo proporcionar la prueba de una conviccion de la droga del crimen para el %%%%%%%%%% o tienen una conviccion de la droga del crimen.

| | | |
|----------------------------|--|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice F200 notice | |

| | |
|-----------------------------|--|
| Denial Closure Reason Code: | FD |
| Policy: | Crossmatch Report - Only Participant |

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| None | 7-273.1.b.7 | None |



.02 Felony Warrant Legal Reference

"You failed to provide proof of a felony warrant for %%%%%%%%%% or they have a felony warrant."

"Usted no pudo proporcionar la prueba de una autorizacion del crimen para el %%%%%%%%%% o tienen una autorizacion del crimen."

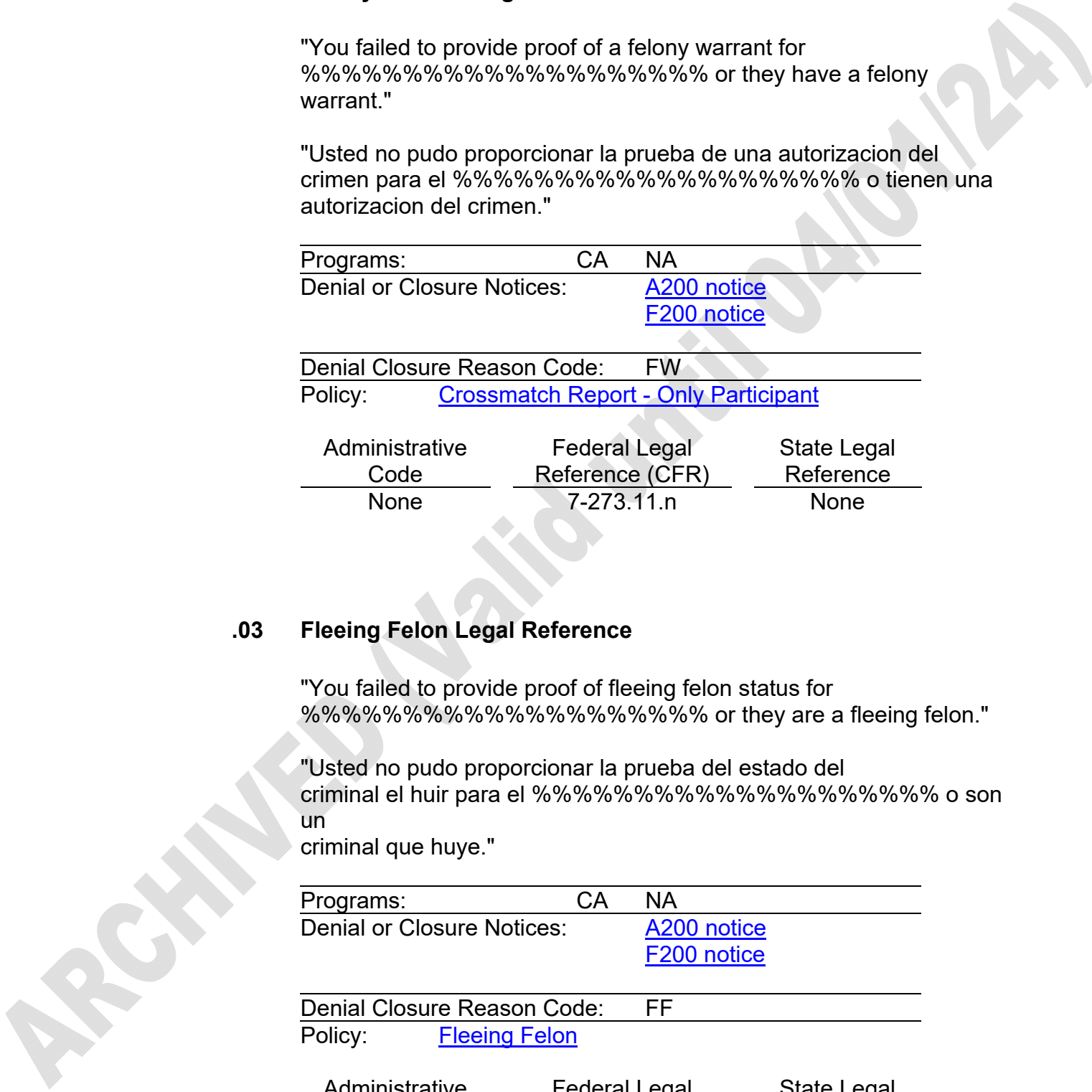
| | | |
|-----------------------------|--|-----------------------|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice F200 notice | |
| Denial Closure Reason Code: | FW | |
| Policy: | Crossmatch Report - Only Participant | |
| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
| None | 7-273.11.n | None |

.03 Fleeing Felon Legal Reference

"You failed to provide proof of fleeing felon status for %%%%%%%%%% or they are a fleeing felon."

"Usted no pudo proporcionar la prueba del estado del criminal el huir para el %%%%%%%%%% o son un criminal que huye."

| | | |
|-----------------------------|--|-----------------------|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice F200 notice | |
| Denial Closure Reason Code: | FF | |
| Policy: | Fleeing Felon | |
| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
| None | 7-273.11.n | None |



I NA Student Criteria Legal Reference

"The student eligibility criteria were not met."

"Los criterios de la elegibilidad del estudiante no fueron resueltos."

| | |
|-----------------------------|-----------------------------|
| Programs: | NA |
| Denial or Closure Notices: | F200 notice |
| Denial Closure Reason Code: | FS |

Policy: [NA Ineligible Student](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| None | 7-273.5 | None |

J Identity Verification Legal Reference

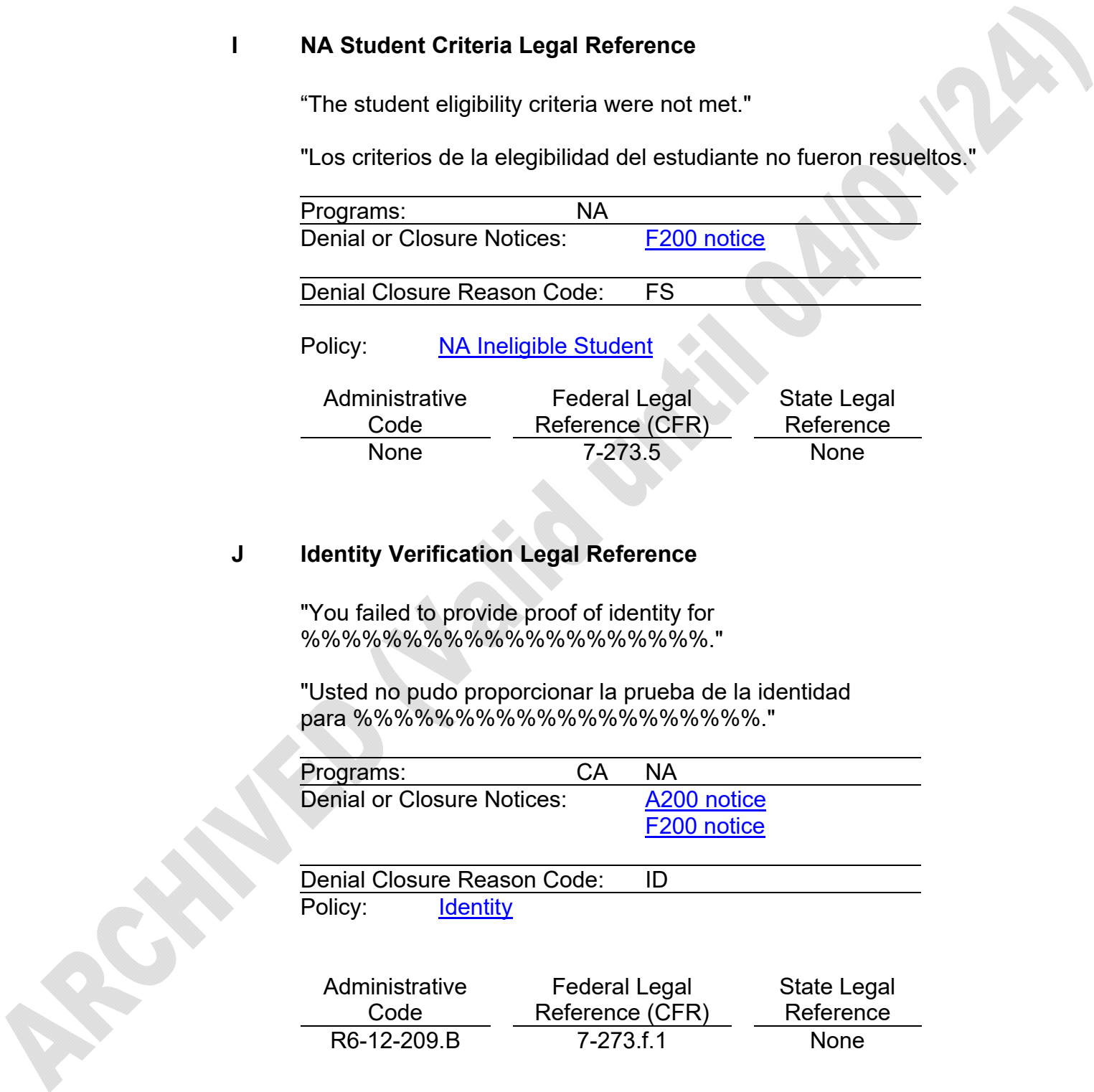
"You failed to provide proof of identity for %%%%%%%%%%%."

"Usted no pudo proporcionar la prueba de la identidad para %%%%%%%%%%%."

| | |
|----------------------------|--|
| Programs: | CA NA |
| Denial or Closure Notices: | A200 notice F200 notice |

Denial Closure Reason Code: ID
Policy: [Identity](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-209.B | 7-273.f.1 | None |



K Income Legal References

The legal references regarding income are as follows:

[Income Exceeds Standard](#)
[Income Verification](#)

.01 Income Exceeds Standard Legal Reference

"Income exceeds the income standard for all categories."

"Los ingresos son superiores a los niveles de ingresos para todas las categorías."

| | | |
|----------------------------|--|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | A202 notice F201 notice | |

| | |
|-----------------------------|--|
| Denial Closure Reason Code: | EI |
| Policy: | Prospective Eligibility - CA NA Income Criteria |

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-701 | 45-233.20 | 46-207(C) |
| R6-12-702 | 7-273.4.c | 46-207.01 |
| R6-12-705 | 7-273.9 | |

.02 Income Verification Legal Reference

"Failed to verify income."

"Incumplimiento de verificación de ingresos."

| | | |
|----------------------------|--|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice F200 notice | |

| | |
|-----------------------------|--|
| Denial Closure Reason Code: | VI |
| Policy: | Earned Income Verification Unearned Educational Income Verification Unearned Income Verification Self-Employment Verification Failure to Provide |

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-209.B | 45-233.20 | 46-213 |
| R6-12-508 | 7-273.2.f 7-273.12 | |

L Renewal of Benefits Legal References

The legal references regarding renewals are as follows:

- [Interview Process - NA](#)
- [Renewal Requirements – CA](#)

.01 Interview Process Legal Reference

You failed to complete a Nutrition Assistance renewal interview."

"Usted no pudo terminar una entrevista de la revisio de la Asistencia de Nutricion."

| | |
|----------------------------|-----------------------------|
| Programs: | NA |
| Denial or Closure Notices: | F200 notice |

| | |
|-----------------------------|--|
| Denial Closure Reason Code: | IN |
| Policy: | Missed Interview - Renewal NA Approval Period |

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| None | 7-273.2.g 7-273.14.b | None |

.02 Renewal Requirements Legal Reference

"Failed to complete a CA renewal."

"No completo la renovación para CA (Asistencia Efectivo)."

 Programs: CA

 Denial or Closure Notices: [A200 notice](#)

 Denial Closure Reason Code: FR

 Policy: [Missed Interview - Renewal CA Renewal](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-210 | 45-206.10 | 46-211 |

For NA renewals, see [Interview Process Legal Reference](#).

M Lifetime Limit Legal Reference

"Your family has received up to 60 TANF cash assistance payments and your 60 month lifetime period has ended."

"Su familia ha recibido hasta 60 pagos de la ayuda del efectivo de TANF y su periodo del curso de la vida de 60 meses ha terminado."

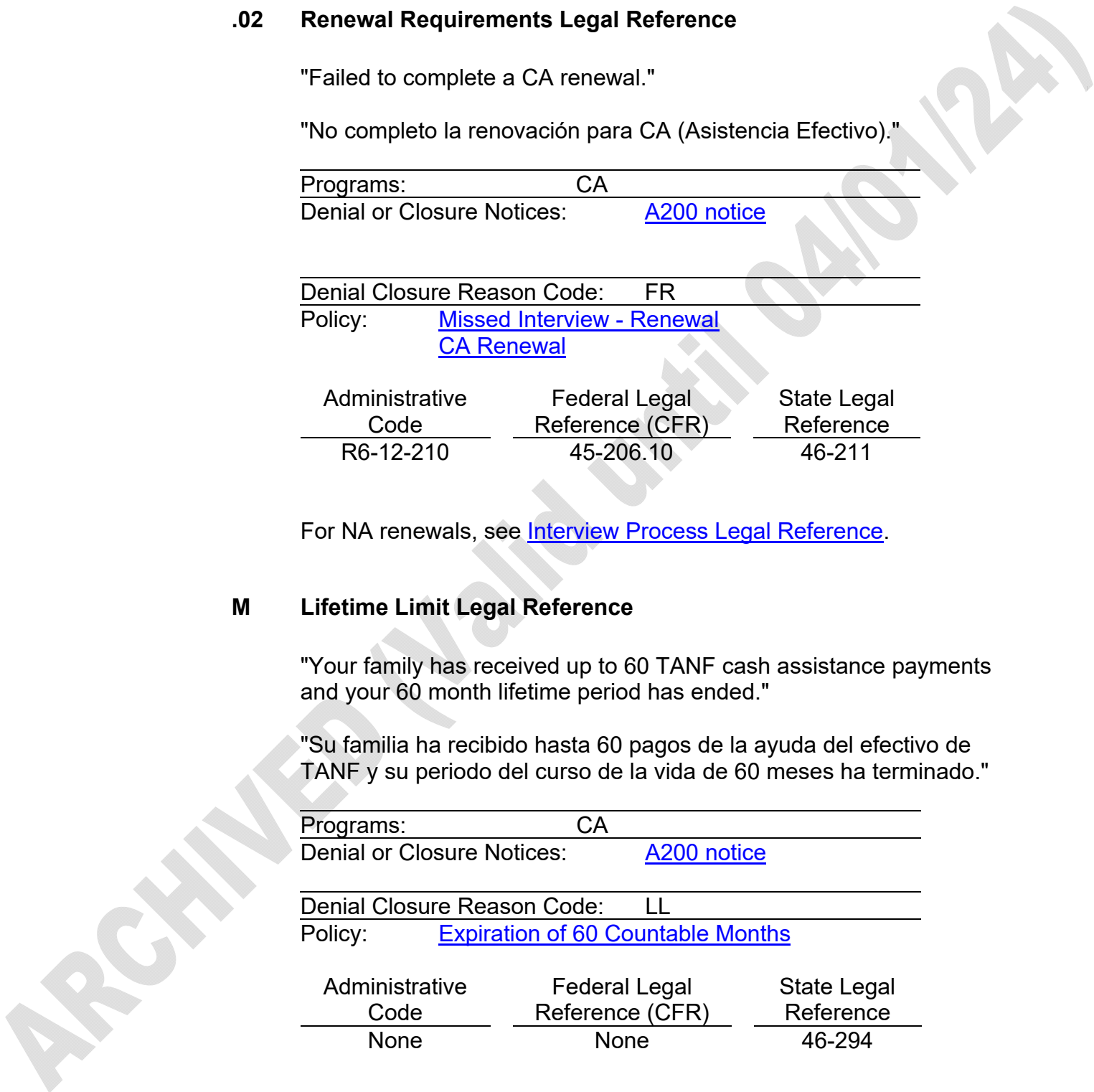
 Programs: CA

 Denial or Closure Notices: [A200 notice](#)

 Denial Closure Reason Code: LL

 Policy: [Expiration of 60 Countable Months](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| None | None | 46-294 |



N Living Arrangements Legal Reference

"You failed to provide proof of everyone living in the home."

"Usted no pudo proporcionar la prueba de cada uno que vivia en el hogar."

| | | |
|----------------------------|-----------------------------|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice | |
| | F200 notice | |

| | |
|-----------------------------|-------------------------------------|
| Denial Closure Reason Code: | LA |
| Policy: | Living Arrangements |

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-205 | 45-233.20 | None |
| R6-12-209.B | 7-273.2.f 7-273.12 | |

O Residency/Location Legal References

The legal references regarding a participant's residency or location are as follows:

- [Loss of Contact/Returned Mail](#)
- [Moved, Location is Unknown](#)
- [Residency](#)
- [Resides in a Public Institution](#)
- [Resides in Jail](#)

.01 Loss of Contact/Returned Mail Legal Reference

"Loss of contact / returned mail."

"Perdida de contacto / correo devuelto."

| | | |
|----------------------------|-----------------------------|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | C200 notice | |

| | |
|-----------------------------|-------------------------------|
| Denial Closure Reason Code: | LC |
| Policy: | Returned Mail |

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-209 | 45-233.40 | None |
| R6-12-804 | 7-273.12.c | |
| R6-12-907 | | |

.02 Moved, Location is Unknown Legal Reference

"%%%%%%%%%%%%%% is no longer a participant in the case."

"%%%%%%%%%%%%%% es no mas largo un participante en el caso."

Programs: CA NA

Denial or Closure Notices: [A200 notice](#)
[F205 notice](#)

Denial Closure Reason Code: VR

Policy: [Removing Participants](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-209 | 45-233.40 | 46-253 |
| R6-12-907 | 7-273.2.f 7-273.12 | |

.03 Residency Legal Reference

"Does not meet Arizona residency requirements."

"No cumple con los requisitos para residencia en Arizona."

Programs: CA NA

Denial or Closure Notices: [A200 notice](#)
[F200 notice](#)

Denial Closure Reason Code: RS

Policy: [AZ Residency Requirements](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-304 | 45-233.40 7-273.3.a | 46-253 |

.04 Resides in a Public Institution Legal Reference

"%%%%%%%%%% resides in a public institution."

"%%%%%%%%%% se encuentra en una institucion publica."

| | | |
|----------------------------|--|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice F200 notice | |

| | |
|-----------------------------|--|
| Denial Closure Reason Code: | RI |
| Policy: | Resident of an Institution-NA Residing in Facility Residing Outside - CA |

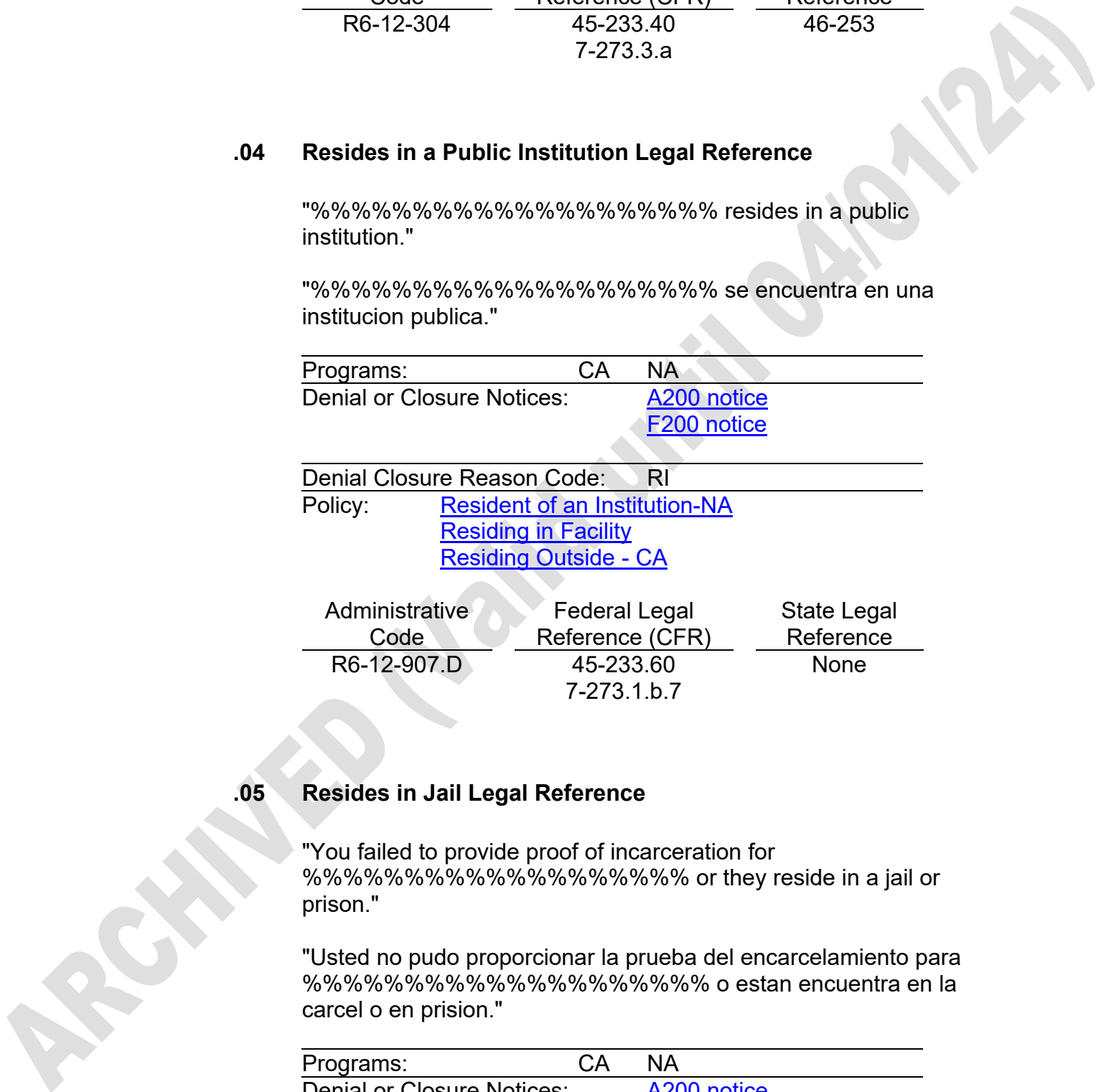
| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-907.D | 45-233.60 7-273.1.b.7 | None |

.05 Resides in Jail Legal Reference

"You failed to provide proof of incarceration for %%%%%%%%%% or they reside in a jail or prison."

"Usted no pudo proporcionar la prueba del encarcelamiento para %%%%%%%%%% o estan encuentra en la carcel o en prison."

| | | |
|----------------------------|--|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice F200 notice | |



| Denial Closure Reason Code: RJ | | |
|--|-------------------------------|-----------------------|
| Policy: Crossmatch Report - Only Participant | | |
| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
| R6-12-907.D | 45-233.60 7-273.1.b.7 | None |

P No Signature Legal Reference

"Failure to sign the application."

"Falta de firmar el uso."

| | | |
|----------------------------|--|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice F200 notice | |

| Denial Closure Reason Code: NS | | |
|---|-------------------------------|-----------------------|
| Policy: Signing the Application | | |
| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
| R6-12-201 | 45-206.10 | 46-201 |
| R6-12-203 | 7-273.2.d | |
| R6-12-209 | | |

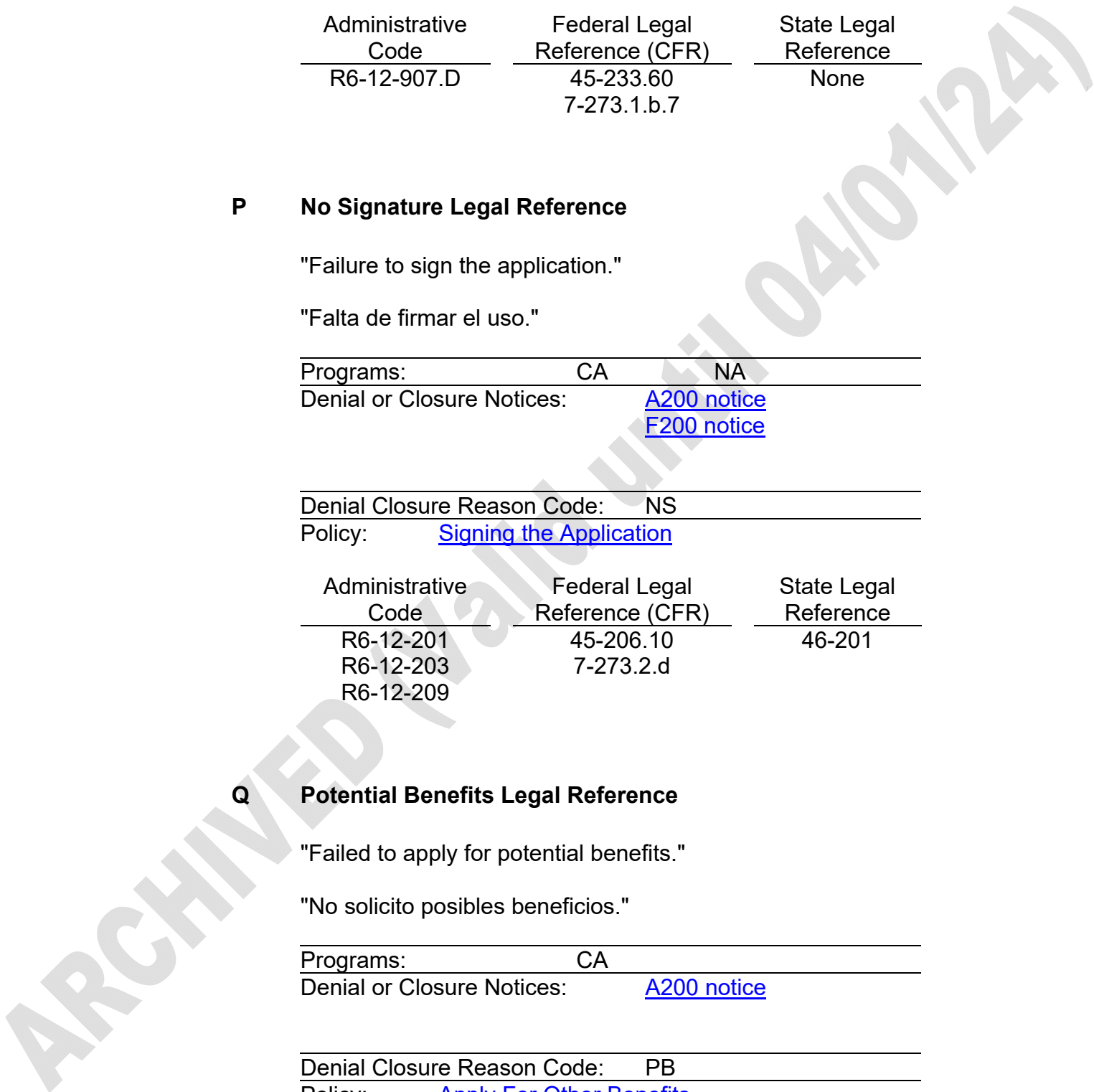
Q Potential Benefits Legal Reference

"Failed to apply for potential benefits."

"No solicitado posibles beneficios."

| | |
|----------------------------|-----------------------------|
| Programs: | CA |
| Denial or Closure Notices: | A200 notice |

| | |
|--|--|
| Denial Closure Reason Code: PB | |
| Policy: Apply For Other Benefits | |



| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-303 | 45-232.20 | |

R Resources Legal References

The legal references regarding resources are as follows:

- [Exceeds Resource Standard](#)
- [Resource Transfer](#)
- [Resource Verification - CA or NA](#)

.01 Exceeds Resource Standard

"Does not meet the resource standard."

"No cumple con la norma de recursos."

| | | |
|-----------|----|----|
| Programs: | CA | NA |
|-----------|----|----|

Denial or Closure Notices: [A202 notice](#)
[F201 notice](#)

| | |
|-----------------------------|----|
| Denial Closure Reason Code: | RE |
|-----------------------------|----|

Policy: [CA Resource Limit](#)
[NA Resource Limit](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-401.B | 7-273.4.c 7-273.8.b c | 36-2901.04 |

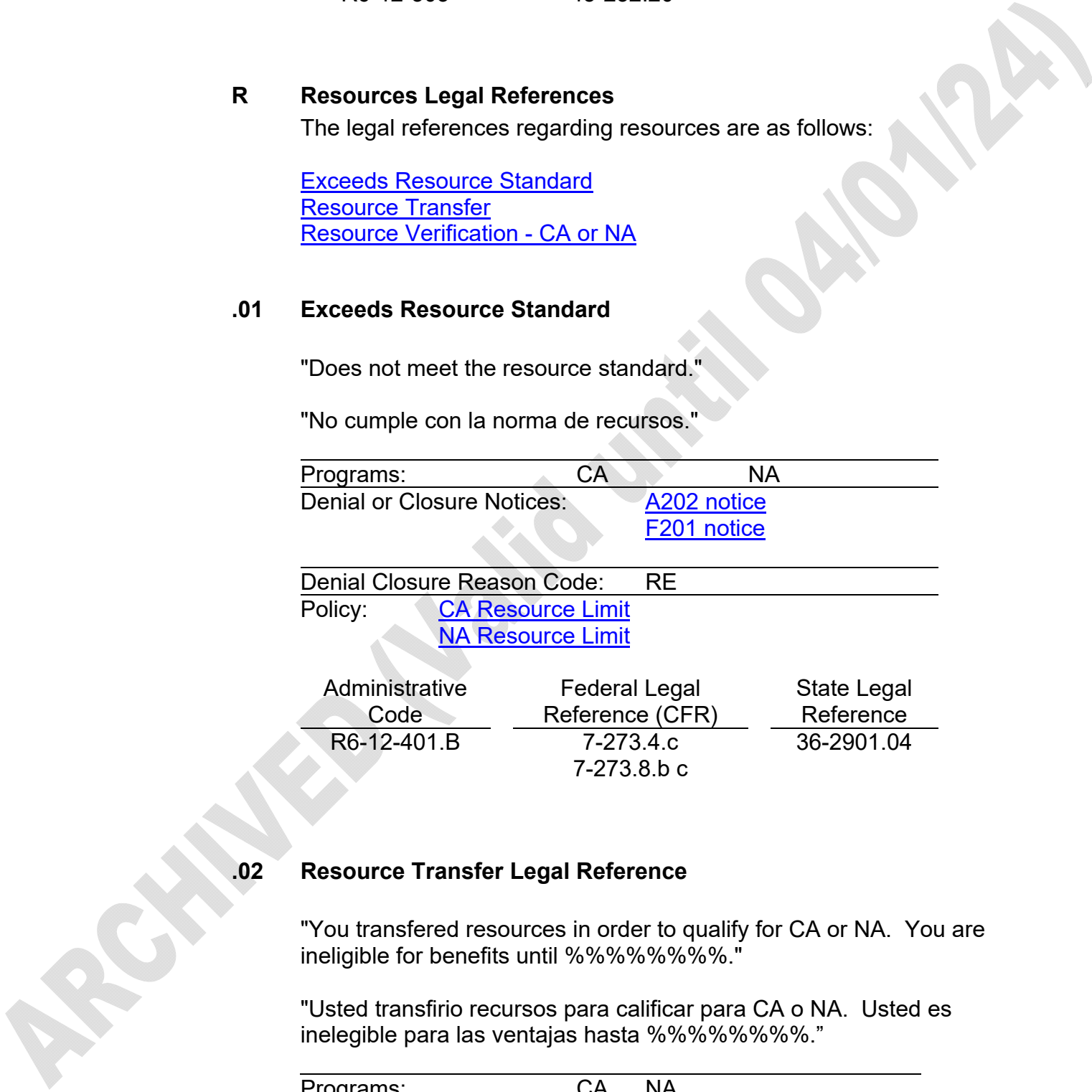
.02 Resource Transfer Legal Reference

"You transferred resources in order to qualify for CA or NA. You are ineligible for benefits until %%%%.%"

"Usted transfirió recursos para calificar para CA o NA. Usted es inelegible para las ventajas hasta %%%%.%"

| | | |
|-----------|----|----|
| Programs: | CA | NA |
|-----------|----|----|

Denial or Closure Notices: [A200 notice](#)
[F200 notice](#)



Denial Closure Reason Code: TR

Policy: [Transfer - Disqualification](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-405 | 7-273.8.h | 46-292 |

.03 Resource Verification Legal Reference for CA and NA

"You failed to provide proof of resources including all financial accounts, property and vehicles for %%%%%%%%%%%."

"Usted no pudo proporcionar la prueba de recursos incluyendo todas las cuentas financieras, característica y vehiculos para %%%%%%%%%%%."

| Programs: | CA | NA |
|----------------------------|----|--|
| Denial or Closure Notices: | | A200 notice F200 notice |

Denial Closure Reason Code: RV

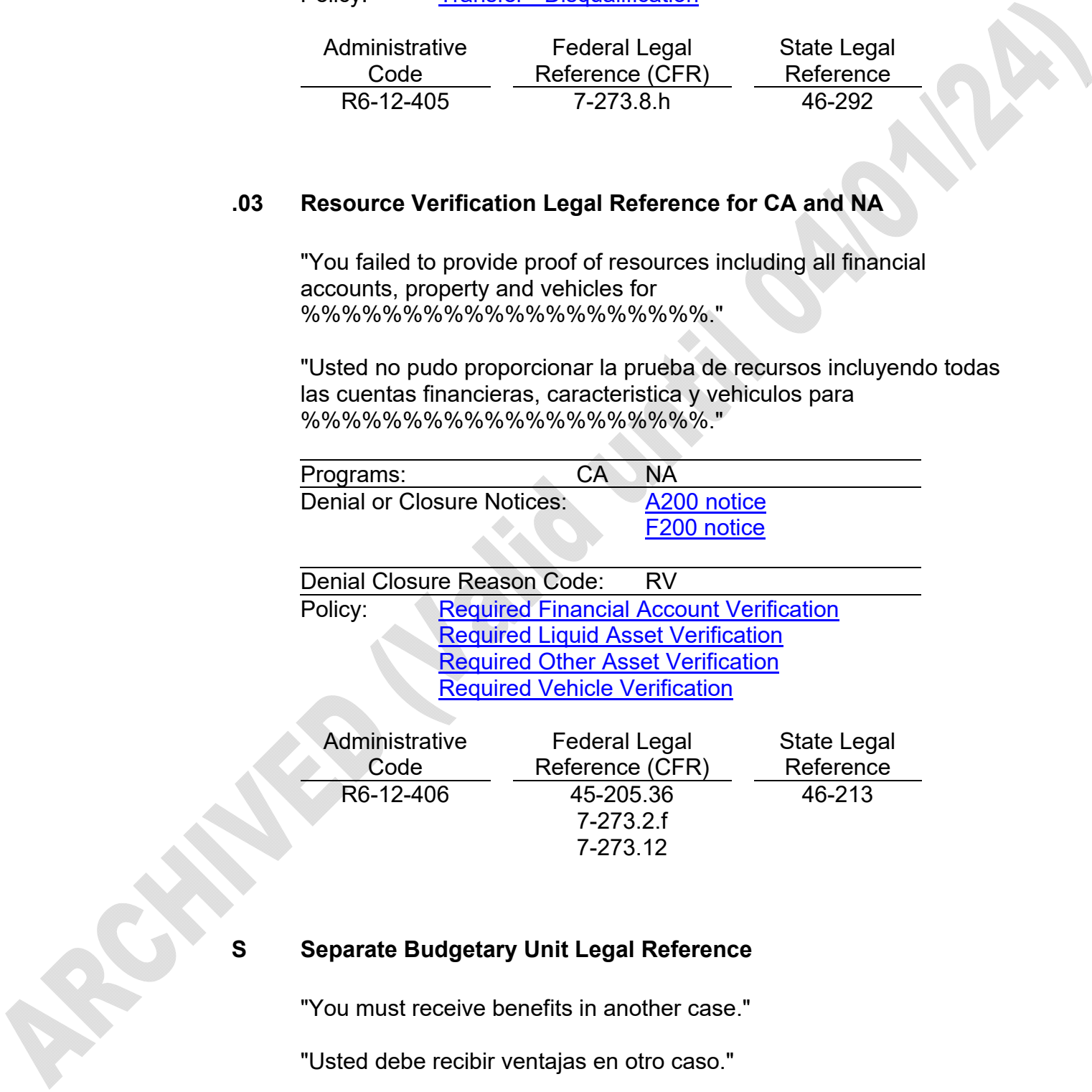
Policy: [Required Financial Account Verification](#)
[Required Liquid Asset Verification](#)
[Required Other Asset Verification](#)
[Required Vehicle Verification](#)

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|------------------------------------|-----------------------|
| R6-12-406 | 45-205.36 7-273.2.f 7-273.12 | 46-213 |

S Separate Budgetary Unit Legal Reference

"You must receive benefits in another case."

"Usted debe recibir ventajas en otro caso."



| | | |
|----------------------------|--|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice F200 notice | |

| | |
|-----------------------------|---|
| Denial Closure Reason Code: | SH |
| Policy: | CA Budgetary Units Mandatory NA Participants |

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-202 | 45-233.10 7-273.1 | 46-293 46-296 |

T Social Security Number Legal References

The legal references regarding Social Security numbers are as follows:

[For CA or NA](#)

.01 Social Security Number Legal Reference for CA or NA

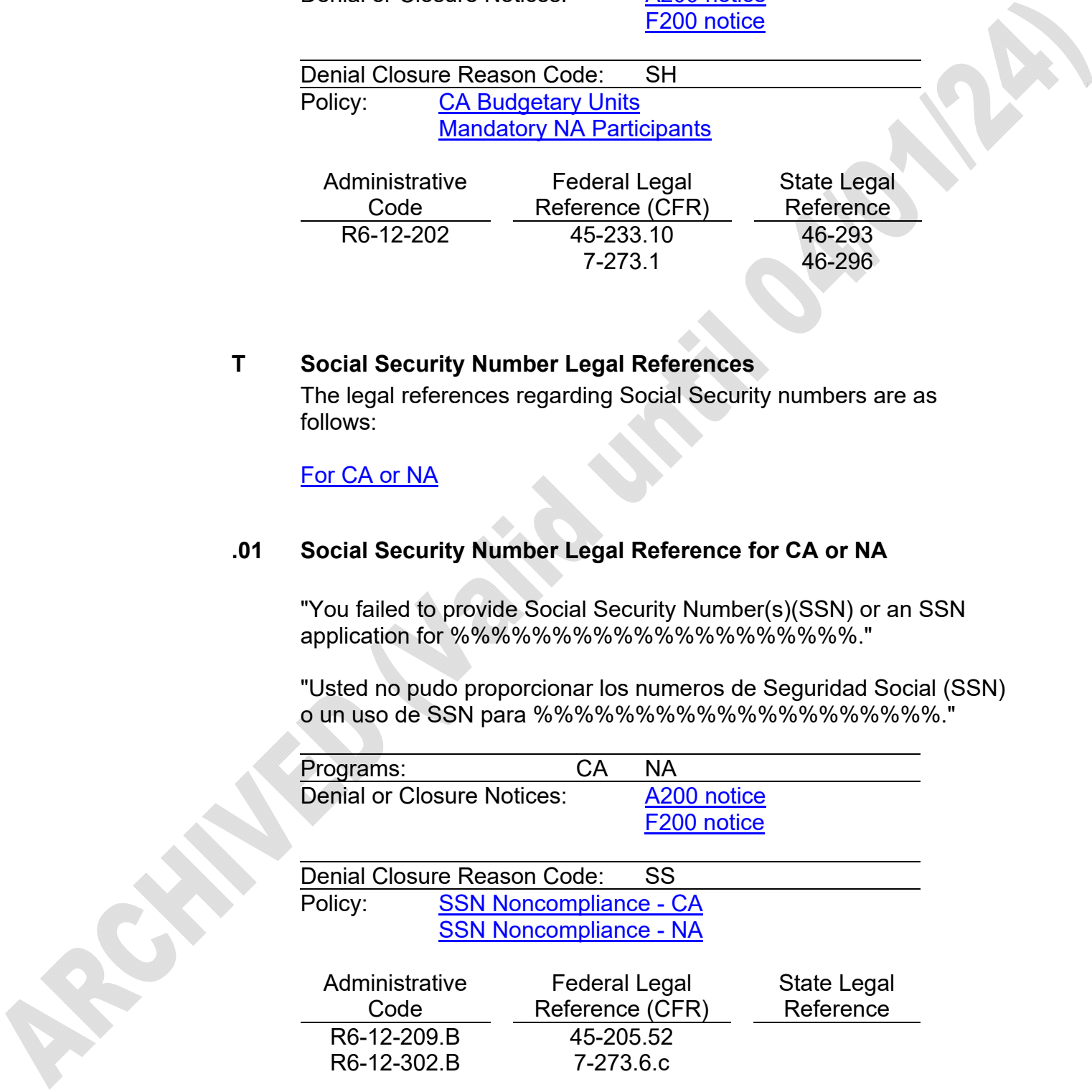
"You failed to provide Social Security Number(s)(SSN) or an SSN application for %%%%"

"Usted no pudo proporcionar los numeros de Seguridad Social (SSN) o un uso de SSN para %%%%"

| | | |
|----------------------------|--|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | A200 notice F200 notice | |

| | |
|-----------------------------|--|
| Denial Closure Reason Code: | SS |
| Policy: | SSN Noncompliance - CA SSN Noncompliance - NA |

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-209.B | 45-205.52 | |
| R6-12-302.B | 7-273.6.c | |



U TBA Requirements Legal Reference

"The eligibility requirements for Transitional Benefit Assistance (TBA) were not met."

"Los requisitos de la elegibilidad para la ayuda transitoria de la ventaja (TBA) no fueron resueltos."

| | |
|-----------------------------|------------------------------|
| Programs: | NA |
| Denial or Closure Notices: | F200 notice |
| Denial Closure Reason Code: | CI |
| Policy: | TBA Closures |

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| None | 7-273.10.f | None |

V Voluntary Withdrawal Legal Reference

"Voluntary withdrawal of application or benefits."

"Retiro voluntario de solicitud de beneficios."

| | | |
|-----------------------------|--|----|
| Programs: | CA | NA |
| Denial or Closure Notices: | C201 notice | |
| Denial Closure Reason Code: | VW | |
| Policy: | NA Voluntary Withdrawal CA Voluntary Withdrawal | |

| Administrative Code | Federal Legal Reference (CFR) | State Legal Reference |
|---------------------|-------------------------------|-----------------------|
| R6-12-209 | 7-273.2(c)6 | None |
| R6-12-902 | | |