

F AFIP Enrollment Process - Enrollment Report

The day after an [enrollment download](#) has occurred, AFIP produces an enrollment report to the [AFIP local office workstation](#) listing the participants who were successfully enrolled.

The AFIP local office workstation operator must complete a reconciliation process to determine whether all fingerprint imaging records generated the previous day are identified on the AFIP enrollment report. This involves comparing the AFIP enrollment report to the [enrollment receipts](#) as follows:

- Participants whose names appear on the AFIP enrollment report have been successfully enrolled in AFIP.

NOTE When the enrolment receipt is not printed due to AFIP equipment malfunction, review CADO or the CADO Extension Form (CEF) and ensure the compliance is documented.

- Participants whose names DO NOT appear on the AFIP enrollment report have NOT been successfully enrolled in AFIP.
- FAX Part A of the enrollment receipts of participants who were not successfully enrolled in AFIP, to the AFIP Central Office. (See [AFIP Address](#))

Indicate on the enrollment receipt whether the enrollment was completed on the [AFIP workstation](#) or the [AFIP portable unit](#).

AFIP Central Office responds with instructions after researching the unsuccessful enrollments.

The local office retains the enrollment report for a period of one year.