

B AFIP Requirements - Frequency of Fingerprint Imaging

REVISION 12
(04/01/10 –06/30/10)

Mandatory AFIP participants, unless the participant meets an [exemption](#), must be fingerprint imaged at the following intervals:

- New Application
Complete AFIP requirements when a new application is approved for either of the following:
 - First time participants
 - Participants applying after 12 months have elapsed since the last fingerprint image was taken
- Renewal Application when 12 months have elapsed since the last fingerprint image was taken.
Participants must complete AFIP requirements once in every 12-month period. The fingerprint image must be completed at the renewal interview if the last fingerprint image was completed more than 12 months ago. Review HOSC for the last date of fingerprint imaging.

NA EXCEPTION

Participants who have been assigned a 24-month approval period must complete AFIP requirements once every 24-month period. This may be completed at the renewal interview BEFORE the approval of a new 24-month period.

When a participant turns 18 years of age after approval, complete AFIP requirements at the next renewal application.

A participant may apply for a new program during the 12-month period. When this occurs and there has been no break in benefits, they are not required to be fingerprint imaged for the new program.