C   Special Keying Requirements - San Carlos Apache Tribe TANF

REVISION 22
(10/01/12 - 12/31/12)

Follow normal keying procedures necessary to make a CA eligibility decision. Review and key the following screens to ensure that an eligibility decision is made correctly for the San Carlos Apache Tribe (SCAT) TANF Program:

- ADDR

    Key SC in the RESERVATION field. This is the Reservation Code for the San Carlos Apache Indian Reservation.

- SEPA

    Key IN in the program PT field for all San Carlos Apache Tribe TANF mandatory participants.

- RARE

    Key Y in the AI RACE field and SC in the TRIBE field next to any participant who is enrolled in the San Carlos Apache Tribe.

    Key the participant's tribal census enrollment number in the TRIBAL CENSUS field.

    Key a Y or an N in the ETHNICITY HI field for each participant.

- SSDO

    Key U and P in the additional adult field when the SCAT TANF case is TPEP. This indicates the status of the two parents in the home.

- WERE

    Key K (San Carlos Apache Tribe) in the AF WERE EXPT RSN field next to each participant in the budgetary unit. This must be keyed so that AZTECS identifies the budgetary unit as SCAT TANF Program participants.

- APPD

  Key EX in the AF Cooperation Code field. This must be keyed so that the participant does not get referred to DCSS.

- WORW

  Key RS in the PAR/EXEM field for all SCAT Jobs Program mandatory participants. (See Employment Referrals – San Carlos Apache Tribe TANF)