.03   TPEP Benefit Extensions – FAA Extension Procedures

REVISION 03
(01/01/08 – 03/31/08)

When FAA receives the Tribal – Turn Around Document (TAD) (FAA-1125) from the Native Employment Works (NEW) case manager, complete the following:

- Review the case in AZTECS.

- Key the PY WERE Exemption Reason Code in the WERE EXPT RSN AF field next to each parent.

- Verify that S1 and S2   display on AFPD.

- Authorize all benefits up to the next issuance cycle. Future cycles automatically have the S1 and S2 issuance types.

- Key a six-month approval period on AFPD.

- Send the A620 notice.

- Document on CADO or the CADO Extension Form (CEF) that a Pascua Yaqui TPEP extension period has been approved, and document the six-month extension period time frame.

AZTECS automatically sends the X201 notice.

AZTECS closes the case at the end of the six-month TPEP extension period when a new application is not submitted.