

## F Fair Hearings – Pascua Yaqui Tribal TANF

**REVISION 41**  
(04/01/16 - 05/31/16)

A Pascua Yaqui TANF Program participant has the right to appeal any decision that impacts their benefits negatively.

Appeals must be requested within 20 calendar days of the adverse action.

Complete the following when an appeal is requested:

- Meet with the participant requesting the appeal within seven calendar days of the hearing request to discuss the grievance. Based on the discussion and information in the [case file\(g\)](#), make a determination on the original decision.
- When the participant disagrees with the decision, they must request a meeting with the office supervisor within three days. The office supervisor examines the facts and makes a decision.
- When the participant disagrees with the supervisor's decision, they can request a meeting with the tribe's Social Service Associate Director (SSAD). The request must be made within three calendar days of the office supervisor's decision. The SSAD reviews the documents submitted to the EI and office supervisor, and meets with the participant. The SSAD submits their findings to the participant and FAA.
- When the participant disagrees with the decision of the SSAD, they can make a request the Tribal Council review of the matter. The request must be made within five calendar days of the SSAD's decision.

### EXCEPTION

The [PY YOEME Services – Pre-Compliance Office](#) staff are responsible for appeals related to PY YOEME Services noncompliance situations. FAA is responsible for hearings related to the benefit amount determination following noncompliance.

The PY YOEME Services conference may not resolve the issue. In this situation the participant can request a meeting to discuss the appeal with the Tribal SSAD. The participant must make the

request within three days of the PY YOEME Services conference.

The SSAD is responsible for informing FAA of their findings when it reverses, modifies, affirms, or sets aside the PY YOEME staff's decision.

ARCHIVED (Valid until 01/29/17)