A   Referral Process – SRP-MIC

REVISION 49
(01/01/21 - 12/31/21)

When a participant who resides on the Salt River Pima-Maricopa Indian Community (SRP-MIC) reservation turns in a CA application and meets the SRP-MIC criteria, FAA must complete the following:

- When the application is not registered, follow the appropriate procedures for accepting and keying an application in Health-e-Arizona Plus (HEAplus).

- Complete an interview for the other FAA programs.

- Inform the participant that since they live on the SRP-MIC reservation they must apply at the Life Enhancements and Resource Network (LEARN) office to have a Tribal TANF eligibility determination completed. For contact information see SRP-MIC LEARN Office.

- Complete the following to refer the CA applicant to the SRP-MIC LEARN office to apply for Tribal TANF benefits:

- Complete the Applicant Information section of the Tribal/FAA – Turn Around Document (TAD) (FAA-1125A) form.

- Send the completed TAD to the SRP-MIC LEARN office, to the attention of the SRP-MIC LEARN Program Manager.

  Attach a copy of the completed TAD to the application. (See official FAA application)

- Inform the CA applicant the TAD will be sent to the SRP-MIC LEARN office.

  NOTE   SRP-MIC LEARN will complete the TAD and notify FAA when the SRP-MIC TANF is approved. Do not delay processing FAA programs pending notification from SRP-MIC LEARN.

- Key NT in the DENIAL CLOSURE REASON field on AFED to deny the CA.

- Send the Cash Assistance Deny-Close (A200) notice.

When FAA receives an FAA application from the SRP-MIC LEARN office, the application date is the date the application was received in the FAA office. (See SRP-MIC LEARN)