

#### **.04 Employment Referrals– Pascua Yaqui Tribal TANF**

**REVISION 50**  
(01/01/22 –12/31/22)

The head of household is required to comply with [PY Yoemem Organization for Employment and Member Enhancement \(YOEME\) Services](#) prior to TANF approval.

Key RT in the PAR/EXEM field on WORW for all mandatory PY Tribal TANF participants.

NOTE PY Tribal TANF renewal participants are exempt from referral to PY YOEME Services.

At the TANF interview, complete the following:

- Section I and II of the Pascua Yaqui (PY) Referral Notice-YOEME Services (FAA-1335A) form.
- Inform the participant of the YOEME Services pre-compliance requirement and complete the Information Request and Pending Information Agreement (FAA-0077A) form.
- Give the participant a copy of the FAA-1335A and the FAA-0077A.
- Email a copy of the FAA-1335A to the [PY YOEME Services - Pre-Compliance Office](#).

When the interview is completed by telephone, complete the following:

- Section I of the Pascua Yaqui (PY) Referral Notice - YOEME Services (FAA-1335A) form.
- Inform the participant of the YOEME Services pre-compliance requirement.
- Send the Pascua Yaqui Pre-approval (A623) notice requesting that the participant pre-comply with Pascua Yaqui YOEME Services.
- Email a copy of the A623 notice and a copy of the FAA-1335A to the [PY YOEME Services – Pre-Compliance Office](#).

NOTE When email is unavailable fax required documents to the PY YOEME office using the Fax Cover Sheet (FAA-1078A) form.

When the FAA-1335A is received indicating the participant has complied and meets all other eligibility requirements, complete the following:

- The Tribal TANF eligibility determination.
- Send the appropriate approval notice.
- Section IV of the FAA-1335A.
- Email a copy of the FAA-1335A to the [PY YOEME Services – Pre-Compliance Office.](#)

When FAA does not receive the FAA-1335A or receives the FAA-1335A indicating the participant has not complied, complete the following:

- Key the JP Denial and Closure Reason Code on AFED.
- Deny the TANF application.
- Send the Your TANF will be stopped- YOEME –PY (A286) notice.
- Section IV of the FAA-1335A.
- Email a copy of the FAA-1335A to the [PY YOEME Services – Pre-Compliance Office.](#)

NOTE When the PY YOEME Services Case Manager notifies FAA that the participant is in the process of complying, extend the due date to the date suggested by the PY YOEME Services Case Manager.