

C Special Keying Requirements - Hopi Tribal TANF

REVISION 22
(10/01/12 - 12/31/12)

Follow normal keying procedures necessary to make a CA eligibility decision. Review and key the following screens to ensure that an eligibility decision is made correctly for the Hopi Tribal TANF Program:

- **ADDR**
Key HO in the RESERVATION field. This is the Reservation Code for the Hopi Indian Reservation.
- **RARE**
Key Y in the AI RACE field and HO in the TRIBE field next to any participant who is enrolled in the Hopi Tribe.
Key the participant's tribal census enrollment number in the TRIBAL CENSUS field.
Key a Y or an N in the ETHNICITY HI field for each participant.
- **WERE**
Key L (Hopi Tribe) in the AF WERE EXPT RSN field next to each participant in the budgetary unit. This must be keyed so that AZTECS identifies the budgetary unit as Hopi Tribal TANF Program participants.
- **APPD**
Key EX in the AF Cooperation Code field. This must be keyed so that the participant does not get referred to DCSS.
- **WORW**
Key RH in the PAR/EXEM field next to Hopi tribal members that are mandatory Hopi Jobs Program participant. (See [Hopi Tribal Employment Referrals](#))