

A Preparing Cases for Mass Transfer

To successfully complete mass transfer with a minimum number of alerts and discrepancies, ensure the following:

- The case is in the AZTECS current month and benefits are authorized for that month.
- All income and expenses are keyed correctly, as follows:
 - SSI and SSA income are not included together on UNIN.
 - Allowable Medicare premiums are keyed with the ME TYPE code and MC SUBTYPE code and are keyed separately from other medical expenses on EXNS.
 - Income and expenses are keyed next to the correct participants on UNIE, EAIN , SEEI , DEID and EXNS.
 - Income and expenses are keyed with the correct TYPE and SUBTYPE codes.