

C OSI - Investigation Referral

[REVISION 45](#)
(01/01/17 -12/31/17)

To request an Office of Special Investigation (OSI) investigation, complete the following:

- Access the DES Intranet Home Page
- On the left hand side, select Report Fraud or Misconduct
- Complete the applicable boxes and write a summary of the allegations
- Upload the document into OnBase using the OSI-1017 Investigations Request Document type
- Select submit on the OSI Referral Form (a confirmation number will be sent via e-mail)