

.01 QC-100 - QC Responsibilities - Initiating the QC-100

REVISION 17
(07/01/11 - 09/30/11)

When an error is cited, QC finalizes the QC-100. QC notifies FAA that a citable error exists by sending an e-mail to FAA's designated staff. The e-mail contains the following information:

- The location of the finalized QC-100
- The protest deadline

For procedures on gathering information and revisiting the budgetary unit, or any verification source after the QC-100 is issued, see [QC Additional Information](#).