

## A Supplemental Benefits

[REVISION 45](#)

(01/01/17 - 12/31/17)

Supplemental benefits are issued when it is discovered that a budgetary unit is entitled to an additional amount of benefits than what have been issued for that month.

**NOTE** When a potential under issuance of NA benefits is discovered, review the case file. When the participant is eligible, issue supplemental benefits to the budgetary unit within ten calendar days.

### WARNING

NA supplements must not be issued for more than 12 months prior to whichever of the following occurs first:

- The date FAA received a request for restoration of benefits from a budgetary unit
- The date FAA was notified or discovered that a loss of benefits occurred
- The date the budgetary unit requested an appeal because it disagreed with an adverse action that resulted in a loss of benefits
- The date of notification that an Intentional Program Violation (IPV) disqualification was reversed
- The date the budgetary unit receives a favorable decision through the appeal process, a judicial action, or other court action

Supplemental benefits are issued, in addition to the current month's issuance, in the following situations:

- A reported change
- Case read correction
- Appeal remand
- When more CA or NA benefits were recouped by the [Office of Accounts Receivable and Collections](#) (OARC) than were owed in an overpayment.

**NOTE** When this occurs, OARC notifies the Local Office Manager that a supplement is required.

**CA EXCEPTION**

All [Grant Diversion](#) benefits are issued on [UNAU](#), but they are not considered CA supplements.

(See [Calculating the Underpayment](#))

ARCHIVED (Valid until 03/02/20)