

14 **Simplified Reporting - Overview**

REVISION 06
(10/01/08 – 12/31/08)

Earned or unearned income may be subject to Simplified Reporting.

AZTECS screens for Simplified Reporting eligibility and displays an indicator on **CAP2**. AZTECS assigns a six-month approval period when the participants are subject to Simplified Reporting.

Participants who meet the guidelines for Simplified Reporting are NOT subject to Standard Reporting requirements. The budgetary unit is ONLY required to report changes when their income exceeds 130 percent of the current FPL, which is the [NA gross income standard](#) (when receiving NA), or [36 percent of the 1992 FPL](#), which is the A1 payment standard (when receiving CA).

Policy and procedures regarding Simplified Reporting are outlined as follows:

- [Changes That Must Be Reported](#)
- [Reporting Time Frames](#)
- [Reporting Methods](#)
- [Reporting Changes for Combination Cases](#)
- [Verifying Changes](#)
- [Effecting Changes](#)
- [Documenting Changes](#)
- [Request for Withdrawal](#)
- [Change Notice Requirements](#)
- [Expenses Exceed Income \(EEI\)](#)