.02   IRS Report - FAA Systems

FAA Systems is responsible for the following when interfacing IRS information in AZTECS:

- Generating the IRS (CR530 and CR550) reports with a warning to remind staff of security requirements.

- Preparing and sending reports to the Office of Budget, Contracts and Reporting as follows:

  Sealing the envelopes used to send the reports.

  Clearly marking the envelopes CONFIDENTIAL, IRS TAX INFORMATION.

  Sending the reports to the Office of Budget, Contracts and Reporting using the DES courier.