

.03 Jail Inmate Crossmatch Report

REVISION 04
(04/01/07 - 06/30/07)

When a CA or NA participant has been identified as a jail inmate on the Jail Inmate Crossmatch Report, complete the following:

- When the case is active, send the [C018 notice](#) to the [PI](#) using the information noted on the Jail Inmate Crossmatch Report. List the names of ALL budgetary unit members appearing on the report.
- When the participant fails to respond to the C018, or confirms the incarceration as noted on the crossmatch report, complete the procedures as outlined in [Crossmatch Report Procedures](#).

When the case is closed, see [Crossmatch Report Procedures for Closed Cases](#).

NOTE When the information is discovered or confirmed during an interview, ensure the participant is coded **OU** on SEPA.