

.04 Changes in Income – Standard Reporting

REVISION 09
(07/01/09 - 09/30/09)

The budgetary unit must report the following income changes:

- Source of the income
- Amount of the gross monthly income

NA EXCEPTION

Participants must report the changes in the AMOUNT of gross monthly income when the change meets either of the following:

- More than \$100 in gross monthly UNEARNED income (other than CA)
- More than \$100 in gross monthly EARNED income

FAA may learn of a change from any source, including the [FTI reports](#). Also, the participant may report the start or stop of a source of income or a change in the amount of income or hours.

FAA may become aware of a new source of earned income for a participant and there is already known budgeted earned income for the same participant. When this occurs, verify the new earned income and also any other earned income that will continue for that participant.

When the participant reports a change in income or FAA learns of a change, determine whether a change results in any one of the following:

- [Benefit Increase](#)
- [Benefit Decrease](#)
- [No Change In Benefits](#)
- [Change in Work Registration Requirements](#)