

04 Items to Complete - Overview

REVISION 45
(01/01/17 - 12/31/17)

Before ending the interview, complete the following:

- Review the application to ensure that all questions on the application are answered.
- Have the participant [sign the application](#).
- When any verification has been provided DURING or AFTER the interview, complete the following:
Stamp the verification provided with the "Received" stamp.
Enter the date of receipt in box provided.

EXCEPTION

DO NOT use the "Received" stamp on the following:

- Original legal documents.
 - Verification provided by the participant and the participant requests the verification not be stamped.
- Place the copies in the [case file\(g\)](#).