

## A Eligibility Worker Alerts Due Today or Overdue

This screen displays all alerts that are due or overdue for the current date in the caseload corresponding to the EI's **PCN**, as follows:

- The cases are listed in Case Number order, starting with the smallest number.
- The alerts are shown by due date, starting with the oldest date.

This is a display only screen. Alerts cannot be cleared or added on **EWAD**. (See [EWAL](#) for additional information on alerts)

**NOTE** Supervisors may review alerts by keying the EI's **PCN** on **SUAM** and selecting the **ALERTS DUE TODAY OR OVERDUE** function.

When an EI signs on to **AZTECS** an edit message displays in the upper right hand corner of ELWM when there are alerts due or overdue in the EI's caseload. The message is displayed as \* **ALERTS** \*. These alerts can be viewed (not changed or deleted) by selecting function 7 on the ELWM menu or by keying EWAD in the NEXT field.