

B CA or FS Approval Notice Requirements

CA or FS approval notices MUST contain the following:

- Eligible months.
- Begin and end date of the approval period.
- Benefit amount, prior to recoupment, for each month included in the determination.

When either of the following occur, the approval notice MUST inform the PI that the first month's benefits will not be issued:

- The benefit amount is [less than \\$10](#).
- The budgetary unit is [eligible no pay](#).

When there are eligible and ineligible months or participants, the approval notice MUST contain the following:

- Ineligibility reason.
- [Legal references](#).
- Ineligible months.

FS EXCEPTION

The [F121 notice](#) MUST contain the following for [expedited FS](#) approvals:

- The specific verification that must be provided.
- The date when the verification is due.
- That no further benefits will be issued until the postponed eligibility requirements are verified.
- That a change will be made without further notice, when verification provided results in a change in benefit level.