

B TMA Renewal (T2) - Procedures

AZTECS [automatically stops](#) TMA when the end of T1 has been reached and a renewal application is not registered.

The case is closed with the OR Denial or Closure Reason Code. The automatic closure action displays on ACHI as *AEX. AZTECS sends a [NOAA](#) on the tenth work day of the last month of T1.

When a TMA renewal application is registered, the following apply:

- When the interview is completed by the tenth work day of the last month of T1, the auto close process does not occur. The EI MUST process the case to allow for NOAA.
- When the interview is scheduled prior to or on the tenth work day of the last month of T1, but NOT completed, the auto close process continues. AZTECS sends the PI the NOAA.

The EI has until the last day of T1 to complete the interview and eligibility determination. When eligible, send an approval notice to the PI. When not eligible, send the appropriate [MA closure notice](#). NOAA is not required.

- When an application is turned in before the tenth day of the last month of T1, and the interview is scheduled after the tenth day, the auto close process does not occur.

The EI MUST process the case to allow for NOAA. When eligible, send an approval notice to the PI. When not eligible, send the appropriate MA closure notice.

- When an application is turned in after the tenth day of the last month of T1, and the interview is scheduled prior to the 23rd day, but NOT completed, the auto close process stops MA. NOAA was sent on the tenth day.
- When any TMA renewal interview is scheduled after the 23rd day of the last month of T1, the auto close process does not occur.
- When eligible, send an approval notice to the PI. When not eligible, send the appropriate MA closure notice.

WARNING

E-mail the [PST](#) for procedures when completing adverse actions when NOAA has passed and no notice of adverse action has been sent.

When the T1 case auto closed and a renewal application is received prior to the effective date of closure, complete the following:

- Reopen MA on REPT. Do NOT send a notice.
- Register the application on RERE.
- Complete the interview and the eligibility determination.
- When eligible, send the [M110 notice](#).
- When not eligible, send the appropriate denial or closure notice.

NOTE AZTECS has already sent NOAA.

When the TMA renewal is not completed timely, receipt of participants' medical services is interrupted.

This can result in costly fees to AHCCCS during a period when the participant is eligible, but is not enrolled in a health plan.