

A Grant Diversion Eligibility Requirements

REVISION 16
(04/01/11 - 06/30/11)

When a CA or **TPEP** budgetary unit is determined eligible for a CA benefit of at least one dollar in the month of application or the following month, the budgetary unit is potentially eligible for Grant Diversion (GD).

GD applicants **MUST** meet ALL of the following:

- All CA eligibility criteria.

EXCEPTION

GD participants are exempt from DCSE cooperation and the referral process for the Jobs Program Preliminary Orientation (JPPO) or the three day TPEP participation.

The Personal Responsibility Agreement forms, FA-157 or FA-264 are not required for GD

When determined not eligible for GD, CA participants are required to comply with the following prior to CA approval:

DCSE

JPPO

Three day TPEP participation

Complete the FA-157 or FA-264 PRA forms as appropriate

- Have an adult keyed as IN on **SEPA**

- Determined eligible for a CA benefit of at least one dollar in the month of application or the following month.

NOTE A CA application may be prorated into the third month, but would be untimely if determination is made beyond the 45th day.

WARNING

When a CA applicant is determined not eligible for a CA benefit in the month of application, prorate the application to the next month and determine eligibility. A CA application may be prorated into the third month, but would be untimely if determination is made beyond the 45th day. (See [CA Initial Month Special Rules](#) and examples [Grant Diversion Eligibility 2](#) and [Grant Diversion Eligibility 3](#))

- Accept the GD option requirements and conditions.
- Sign and date the GD Participant Script and Applicant Agreement (FAA-1410A) form.

NOTE This form **MUST** be retained with the application in the [case file\(g\)](#).

WARNING

The information required to determine eligibility for NA and MA may be available. **DO NOT** delay the determination for those benefits while waiting for verification of the GD requirements.

A CA applicant is **NOT** eligible for the GD option when any of the following apply:

- The budgetary unit is potentially eligible to receive Tribal TANF from any Arizona Tribal TANF Program.
- The budgetary unit received CA from any state, including Arizona in the application month.
- The month prior to the application month includes a month from a previous GD period. (See [GD Eligibility Example 4](#) and [GD Eligibility Example 5](#))

NOTE When the application is prorated to a future month the applicant may be eligible.

- They have received GD twice within a [calendar year\(g\)](#). (See Example [Grant Diversion Eligibility 6](#))

NOTE When a third application for CA is received within any calendar year and the participant requests GD, elevate the facts of the case to the [Policy Support Team](#).

- The budgetary unit has a current [CA sanction](#).
- The budgetary unit has ongoing employment, but the CA applicant is on leave of absence. This includes, but is not limited to the following:
 - Employed by a school district, but does not have employment during the summer break and will return to the school district in the fall.
 - On maternity leave.
 - On leave of absence and returning to the same employer following the leave of absence.
- The budgetary unit fails the [CA Payment Standard](#).

NOTE When earned or unearned income is received in the month of application, including new and terminated employment, key all income as appropriate in the month of application to determine eligibility

- [Mandatory verification](#) for CA eligibility was not provided.
- The signed Grant Diversion Script and Applicant Agreement (FAA-1410A) form was not provided.