

A Grant Diversion Eligibility Requirements

REVISION 19
(01/01/12 - 03/31/12)

When a CA or TPEP budgetary unit is determined eligible for a CA benefit of at least one dollar in the month of application or the following month, the budgetary unit is potentially eligible for Grant Diversion (GD).

GD participants MUST meet ALL of the following:

- All CA eligibility criteria.

EXCEPTION

GD participants are [exempt from DCSE cooperation](#) and the referral process for the [Jobs Program Preliminary Orientation](#) (JPPO) or the three day TPEP participation.

NOTE The Personal Responsibility Agreement forms, FA-157 or FA-264 are not required for GD

When determined not eligible for GD, CA participants are required to comply with the following prior to CA approval:

- DCSE
- JPPO
- Three day TPEP participation
- Complete the FA-157 or FA-264 PRA forms as appropriate

- Have an adult keyed as IN on SEPA
- Determined eligible for a CA benefit of at least one dollar in the month of application or the following month.

WARNING

When a CA participant is determined not eligible for a CA benefit in the month of application, prorate the application to the next month and determine eligibility. A CA application may be prorated into the third month, but would be untimely if determination is made beyond the 45th day. (See [CA Initial Month Special Rules](#) and examples [Grant Diversion Eligibility 2](#) and [Grant Diversion Eligibility 3](#))

- An adult in the budgetary unit is immediately available for full time employment and one of the following requirements is verified for that adult:

Has employment or self-employment history in the application month or within the 12 months prior to the application month

Has successfully completed an education, vocational, or job training program in the application month or within the six months prior to the application month

Has a job offer for full time employment that will begin within the three calendar months of the GD period

NOTE When a participant meets one of the three criteria above, consider them likely to gain full time employment within 90 days.

- Accept the GD option requirements and conditions.
- Sign and date the GD Participant Script and Applicant Agreement (FAA-1410A) form.

NOTE When the interview is completed by phone, send the A029 notice. The FAA-1410A form or the A029 notice **MUST** be retained with the application in the [case file\(g\)](#).

WARNING

The information required to determine eligibility for NA and MA may be available. **DO NOT** delay the determination for those benefits while waiting for verification of the GD requirements.

A CA participant is **NOT** eligible for the GD option when any of the following apply:

- The budgetary unit is potentially eligible to receive Tribal TANF from any Arizona Tribal TANF Program.
- The budgetary unit received CA from any state, including Arizona in the application month.
- The 12 months prior to the application month includes a GD payment. (See [GD Eligibility Example 4](#) and [GD Eligibility Example 5](#))

NOTE When the application is prorated to a future month the participant may be eligible.

- There is NOT an adult in the budgetary unit who is immediately available for full employment and for whom one of the following requirements is verified:

Has employment or self-employment history in the application month or within the 12 months prior to the application month

Has successfully completed an education, vocational, or job training program in the application month or within the six months prior to the application month

Has a job offer for full time employment that will begin within the three calendar months of the GD period. Full time employment is defined by the employer

- The budgetary unit has a current [CA sanction](#).
- The budgetary unit has ongoing employment that would cause the budgetary unit to be over income, but the CA participant is on leave of absence. This includes, but is not limited to the following:
 - Employed by a school district, but does not have employment during the summer break and will return to the school district in the fall.
 - On maternity leave.
 - On leave of absence and returning to the same employer following the leave of absence.
- The budgetary unit fails the [CA Payment Standard](#).

NOTE When earned or unearned income is received in the month of application, including new and terminated employment, key all income as appropriate in the month of application to determine eligibility

- [Mandatory verification](#) for CA eligibility was not provided.
- The signed Grant Diversion Script and Applicant Agreement (FAA-1410A) form or A029 notice was not provided.

WARNING

When the budgetary unit is NOT eligible for GD the application must be processed as regular CA or TPEP.