

B Assigning Nutrition Assistance Approval Periods

[REVISION 47](#)
(01/01/19 – 12/31/19)

FAA Offices must ensure approval periods are assigned based on the budgetary unit's circumstances. (See Example [When an Approval Period Needs to be Changed](#).)

AZTECS automatically assigns Nutrition Assistance (NA) approval periods based on the budgetary unit's circumstances using the following criteria:

- A 24-month approval period is assigned to budgetary units when all participants are [elderly or disabled](#) with no source of earned or self-employment income.

NOTE Budgetary units assigned 24-month approval periods are subject to [Standard Reporting](#) requirements.

- A three month approval period is assigned when the budgetary unit includes an Able Bodied Adult Without Dependents ([ABAWD](#)) participant who has no [ABAWD exemptions](#).

NOTE ABAWD budgetary units are assigned an approval period of three months or less and subject to Standard Reporting requirements.

- A four or five month special ABAWD approval period is assigned to coincide with a child's 18th birthday when all of the following occur:

The budgetary unit includes an ABAWD participant who has a CH exemption code.

The only child is turning 18 within the next six months.

- A 12-month approval period is assigned when the ABAWD participant is turning 50 within the next three months.

NOTE ABAWD budgetary units assigned an approval period of four months or more are subject to Simplified Reporting requirements.

- All other Simplified Reporting budgetary units are assigned a 12-month approval period.