

A Grant Diversion (GD) Eligibility Requirements

REVISION 49
(01/01/21 - 12/31/21)

Grant Diversion (GD) participants must meet all of the following:

- CA eligibility criteria except for the following:

[Cooperating with DCSS](#)

Participation in the referral process for [Jobs Program Preliminary Orientation](#) (JPPO) or the three-day TPEP pre-approval compliance

Recent Employment/Training Background (FAA-0155A) form
Determination of Primary Wage Earner (PWE) (FAA-0155B) form

The Cash Programs Personal Responsibility Agreement (FAA-1523A) form

NOTE Do not request the above items before the case is determined ineligible for Grant Diversion.

- Have an adult keyed as IN on **SEPA**
- Determined eligible for a CA benefit of at least one dollar in the month of application or the following month.

NOTE When a CA participant is determined not eligible for a CA benefit in the month of application, prorate the application to the next month and determine eligibility. A CA application may be prorated into the third month but would be untimely if determination is made beyond the 45th day. (See [CA Initial Month Special Rules](#) and examples [Grant Diversion Eligibility 2](#) and [Grant Diversion Eligibility 3](#))

- An adult in the budgetary unit is immediately available for full time employment and one of the following requirements is confirmed by the PI for that adult:

Has employment or self-employment history in the application month or within the 12 months prior to the application month

Has successfully completed an educational, vocational, or job training program in the application month or within the six months prior to the application month

Has a job offer for full time employment that will begin within the three calendar months of the GD period

NOTE A participant statement is acceptable when the participant is self-employed or when all other means of verification for employment have been exhausted.

- Accept the GD option requirements and conditions.
- One of the following must be completed, signed and retained in the [case file\(g\)](#):
 - Grant Diversion Script and Applicant agreement (FAA-1410A) form
 - GD Applicant Agreement and Script (A029) notice
 - OnBase DBME Grant Diversion Unity form

A CA participant is not eligible for the GD option when any of the following apply:

- The budgetary unit is potentially eligible to receive Tribal TANF from any Arizona Tribal TANF Program.
- The budgetary unit received CA from any state, including Arizona in the application month.
- The budgetary unit received a GD payment in any of the 12 months prior to the application month. (See [GD Eligibility Example 4](#) and [GD Eligibility Example 5](#))

NOTE When the application is prorated to a future month the participant may be eligible.

- There is not an adult in the budgetary unit who is immediately available for full time employment and for whom one of the following requirements is not confirmed by the PI:

Has employment or self-employment history in the application month or within the 12 months prior to the application month

Has successfully completed an educational, vocational, or job training program in the application month or within the six months prior to the application month

Has a job offer for full time employment that will begin within the three calendar months of the GD period (Full time employment is defined by the employer)

- The budgetary unit has a current [CA sanction](#)
- The budgetary unit has ongoing employment that would cause the budgetary unit to be over income, but the CA participant is on leave of absence. This includes, but is not limited to the following:
 - Employed by a school district but does not have employment during the summer break and will return to the school district in the fall
 - On maternity leave
 - On leave of absence and returning to the same employer following the leave of absence
- The budgetary unit fails the [CA Payment Standard](#)

NOTE When earned or unearned income is received in the month of application, including new and terminated employment, key all income as appropriate in the month of application to determine eligibility

- The signed FAA-1410A form, A029 notice, or OnBase DBME Grant Diversion Unity form was not provided.
- [Mandatory verification](#) for CA eligibility was not provided. The following are not requirements for GD:

DCSS cooperation
JPPO cooperation
TPEP three-day Job pre-compliance
TPEP form FAA-0155A
TPEP form FAA-0155B
The FAA-1523A PRA form

When the budgetary group was not eligible for GD, the application must be processed as regular CA or TPEP and the following must be completed:

- DCSS cooperation
- JPPO cooperation
- TPEP three-day Job pre-compliance
- TPEP form FAA-0155A
- TPEP form FAA-0155B
- The FAA-1523A PRA form

NOTE Do not request the above items before the case is determined ineligible for Grant Diversion.