

## .01 FAA TPL Verification

When a potential source of Third Party Liability (TPL) is indicated, use the [verification process](#) to obtain the information to key on **HEID**. (See [Documentation Requirements](#) and [TPL Processing](#) for additional policy)

Deny only the responsible participant who refuses to cooperate in providing verification of a TPL source. Key the TP Denial or Closure Reason code to deny the participant.

### **WARNING**

DO NOT DENY a participant who is unable to verify a TPL source.

Verification sources may include, but are not limited to, the following:

- Copy of the insurance card
- Copy of the insurance policy summary page with dates of the coverage period
- Letter from the carrier verifying group and individual policy **ID** numbers
- Verification of Employment History (FA-053) form
- Collateral contact to the insurance carrier
- Court order or judgment

When a participant indicates they no longer have TPL, verify the following:

- The date the insurance policy stopped.
- The reason the insurance policy stopped.

When TPL stops in the month prior to the month of determination, complete the following on HEID:

- Key the date in the POLICY END DATE field.
- Key one of the following in the POLICY TERM REASON field:
  - V (voluntary) when the insurance policy stops for any of the following (see [Three Month Bare period](#)):
    - Voluntarily quits employment.
    - Resigns instead of being fired.
    - Non-payment of premium or does not re-enroll.
  - I (involuntary) when the insurance policy stops for any of the following:
    - Fired or laid off
    - Loses coverage when the employer stops benefits

When TPL stops in or after the month of the determination, complete the following:

- Set an EWAL alert for the month following the month TPL stops.
- Key the policy end date and termination reason when the EWAL alert comes due.