

08 NA Employment and Training (NA E&T) - Overview

REVISION 48
(01/01/20 – 12/31/20)

The Supplemental Nutrition Assistance Employment and Training (SNA E&T) Program is a work program through DERS designed to assist NA participants with the following:

- Promote employment through job search and job readiness.
- Provide the training or education necessary to obtain employment and decrease NA dependency.

Effective for benefit month 04/2020 until further notice, see [Urgent Bulletin](#) emailed 03/27/2020 regarding work requirements.

The SNA E&T program provides job search and job placement assistance to mandatory and voluntary NA E&T participants.

All NA participants whose names appear on a signed FAA [official application](#) are auto registered for referral to the SNA E&T program.

Staff must screen each NA participant for [E&T Registration Exemptions](#) and [E&T Participation Exemptions](#) when any of the following occurs:

- Initial interview
- Renewal interview
- Change report

An NA participant who meets one of the E&T registration exemptions is exempt from registration.

An NA participant who does not meet an E&T registration exemption must be screened for an [E&T Participation Exemption](#). An NA E&T participant who meets one of the E&T participation exemptions is exempt from participating with SNA E&T.

All NA participants who do not meet a registration or participation exemption must participate in the SNA E&T program.

NA participants who are exempt from E&T registration or participation may choose to [participate voluntarily](#).

Participants who meet either of the following cannot participate in the SNA E&T program:

- [Disqualified NA participants](#)
- [NA nonparticipants](#)

There are penalties when a non-exempt participant fails to comply with the SNA E&T program requirements. The penalty varies depending on both of the following:

- Whether the participant is the [NA E&T Lead Participant](#)
- The nature of the [SNA E&T Noncompliance](#)

Employment assistance is available through the following:

- An SNA E&T Employment Service office. To locate an Employment Service office nearest to the participant, use the [Office Locator](#).
- The Supplemental Nutrition Assistance Program Career Advancement Network (SNAP CAN) Program. SNA E&T offices can be located through the SNAP CAN program. To locate a SNAP CAN office, visit their website at <https://des.az.gov/services/employment/job-seekers/snap-can/snap-recipients>.

Policy and procedures regarding NA E&T are outlined as follows:

- [Informing NA Participants](#)
- [FAA/E&T Communications](#)
- [NA E&T Registration](#)
- [NA E&T Registration Exemption](#)
- [NA E&T Participation](#)
- [NA E&T Participation Exemption](#)
- [NA E&T Lead Participant Selection Rules](#)
- [Mandatory E&T Referral](#)
- [Voluntary E&T Referral](#)
- [NA E&T Participant Allowances](#)
- [NA E&T Noncompliance](#)
- [NA E&T Comparable UI Requirement](#)
- [NA E&T Related Disqualification](#)
- [NA E&T Disqualification Duration](#)
- [NA E&T Disqualification Start Date](#)
- [NA E&T Disqualification Process/NA E&T Lead Participant](#)
- [NA E&T Disqualification Process/NA E&T Non-Lead Participant](#)
- [NA E&T Disqualification/Closed Cases](#)
- [NA E&T Disqualified Participant who joins a new budgetary unit
Reinstatement](#)
- [NA E&T Appeals Process](#)