

## D Budgeting Child Support Expenses

[REVISION 01](#)  
(07/01/07 - 09/30/07)

Determine the child support deduction for the NA approval period by considering the average monthly payment the NA budgetary unit participant paid in the prior approval period.

**NOTE** The averaged monthly child support payment deduction must not exceed the monthly amount of the legal obligation. When the legally obligated amount includes alimony, allow only the portion identified as child support as an expense.

When monthly payments are made and the NA budgetary unit provides a record of more than one month of paid child support, complete the following:

- Average the legally obligated child support. (See Example [Budget Child Support](#))
- Budget the averaged amount as the court-ordered child support deduction. Take into account any anticipated changes in the legal obligation.
- Adjust the deduction during the approval period based on reported or discovered changes.
- Convert child support payments by using the appropriate conversion factor. (See [Frequency Codes](#))
- When there is no history of child support payments, anticipate the verified monthly child support for the NA approval period.
- When child support payments have been made during the income period used, [average the payments](#) to project the amount of the deduction.