

.03 Budgeting Contract Income - Received Hourly or by Piecework

REVISION 26
(10/01/13 – 12/31/13)

Budget contract income using the appropriate income period and conversion factor when any of the following apply:

- The participant is paid only for the number of hours worked.
- The participant is paid based on a [piecework\(g\)](#) rate

[Project](#) the contract income received hourly or on a piecework basis by keying the following on EAIC:

- The WA Earned Income Code in the INC TYPE field.
- The appropriate [Frequency Code](#) in the FREQ field.
- The number of hours worked per pay period in the HOURS field.
- The gross income received per pay period in the GROSS AMOUNT field.

(See Examples [Budgeting Contract Income 3](#) and [Budgeting Contract Income 4](#))

Documentation must support the contract income budgeted.