

.02 Budgeting Contract Income - Received for a Specified Period of Time

REVISION 26
(07/01/13 – 10/31/13)

Prorate contract income over the specified period of time it is intended to cover when both of the following apply:

- The contract income does not represent the participant's annual income.
- The participant is not paid on an hourly or piece work basis.

For CA and NA, key the following on **EAIC**:

- The OA or OF Earned Income Code in the INC TYPE field.
- The MO Frequency code in the FREQ field.
- The number of months the contract is intended to cover in the NUMBER OF PERIODS field.
- The gross income specified in the contract in the GROSS AMOUNT field.

WARNING

Prorate contract income over a 12-month period when it is intended for the participant's annual income. This includes contracts that cover a period of time less than 12 months. (See [Prorated Over a 12-Month Period](#))

(See Example [Budgeting Contract Income 2](#))

Documentation must support the contract income budgeted.