

.04 Prorating Income - Received Semi-annually

Income received, or anticipated to be received; only twice a year is considered semi-annual income. This includes income scheduled to be paid on a semi-annual pay cycle, regardless of the date received.

Key SE in the FREQ field on **EAIC** or **UNIC** when the income is received semi-annually.

AZTECS prorates the income keyed by dividing the semi-annual amount by 6.