

D Actual Income - Overview

[REVISION 26](#)
(10/01/13 – 12/31/13)

When income is received with no established frequency or it is unpredictable, the income is not averaged or converted. The income is budgeted as actual. Key AC in the FREQ field on EAIC or UNIC. AZTECS does not average and convert actual income.

The participant's income received from the last 30 days or longer must be requested, verified, and reviewed to determine the income to be budgeted during the approval period.

Income that is budgeted as actual includes, but is not limited to, the following:

- Income received as daily wages. Income received or anticipated to be received each day is considered daily wages. Budget all income received during the following time periods when it is normal and expected to continue:
 - The past 30 days
 - More or less than the past 30 days
- Income received for less than a full month. Income received or anticipated to be received for less than a full month's pay is budgeted as actual in the month the income is received. This would include the following:
 - A [new source of income](#)
 - A [terminated source of income](#)
 - A [break in employment \(g\)](#)
- Income received occasionally. Income received or anticipated to be received irregularly or infrequently is considered occasional income. Key OC in the FREQ field on EAIC or UNIC. AZTECS does not average and convert income received occasionally.
- Income received monthly. Income received or anticipated to be received regularly once a month is considered monthly income. Key MO in the FREQ field on EAIC or UNIC. AZTECS does not average and convert monthly income.