.19 Unemployment Insurance (UI)

Unemployment Insurance (UI) is an insurance benefit that may be paid to people when they have lost their jobs and meet other eligibility criteria. State governments pay unemployment insurance from a fund of unemployment taxes or payroll taxes collected from employers.

During the Covid-19 pandemic, the following additional unemployment benefits are available:

- Pandemic Unemployment Assistance (PUA)

- Federal Pandemic Unemployment Compensation (FPUC)

- Pandemic Emergency Unemployment Compensation (PEUC)

- Extended Benefit (EB)

- Mixed Earners Unemployment Compensation (MEUC)

A participant can only receive FPUC benefits when they are also receiving another type of unemployment compensation income.

Qualified Railroad employees may receive UI benefits. These benefits are available under the Railroad Unemployment Insurance Act (RUIA) which is administered by the Railroad Retirement Board (RRB).

For NA, all unemployment compensation payments, except FPUC payments, are countable as unearned income.

NOTE   This includes participants receiving UI income under the age of 18.

For CA, all unemployment compensation payments are not countable as unearned income effective 04/13/2020.

NOTE   This includes participants receiving UI income under the age of 18.

For Refugee Cash Assistance (RCA), all unemployment compensation payments are countable as unearned income effective 04/13/2020.

Key one or more of the following Unearned Income Codes in the INC TYPE field on UNIC for:

- Regular UI, PEUC,EB or any other unemployment compensation

    For NA and CA, key the UI Unearned Income Code

    For RCA, key the UI OT Unearned Income Code

- PUA:

    For NA and CA, key the UI PU Unearned Income Code

    For RCA, key the UI OT Unearned Income Code

- FPUC:

    For NA and CA, key the UI FP Unearned Income Code

    For RCA, key the UI OT Unearned Income Code

- Railroad UI

    For NA and CA, key the RR UI Unearned Income Code

    For RCA, key the UI OT Unearned Income Code

- MEUC:

    For NA and CA, key the UI ME Unearned Income Code

    For RCA, key the UI OT Unearned Income Code

NOTE   Key each UI type individually on UNIN and document clearly.

Consider the UI benefits available to the participant on the second workday(g) following the date benefits are issued. Use HOSC to identify the date benefits are issued.

When the participant states they have recently moved to Arizona investigate the possibility of out of state UI benefits.

When possible receipt of UI benefits from California is indicated, request verification from the State of California Employment Development Department (EDD). Mail an Authority To Release Information (FAA-1765A) form signed by the participant, along with a

stamped, self-addressed return envelope to the California EDD Address.

When a low balance shows for the participant's UI benefits, only budget the actual amount of benefits that are remaining. When the benefits run out after the current system month (CSM) and prior to the end of the current approval period complete the following:

- Set a free form ACTS alert for the month prior to the month benefits are ending.

- Indicate that UI benefits are ending.

Do not budget future UI benefits when either of the following occurs:

- When any of the following Pay Type Codes display in the PAY TYPE field on HOSC:

    03 - Ineligible due to military waiting period

    07 - Disqualified

    10 - Waiting Week

    12 - Pending unresolved issue

    15 - Benefits exhausted

    16 - Final pay

    17 - Monetarily ineligible

    28 - Claimant declines due to employment

    NOTE   When Pay Type Code 28 is used there is a possibility the participant may have new employment.

- At the time of benefit approval there is no date in the ISSUE DATE field on HOSC.