

06 Referral for Other Benefits

The participant may be required to apply for other cash benefits for themselves or for a participant for whom they are financially responsible.

NA EXCEPTION

Referral for other benefits is not a requirement.

Policy and procedures regarding referral for other benefits are outlined as follows:

- [Requirements](#)
- [Types of Other Benefits](#)

A Referral for Other Benefits Requirements

[REVISION 49](#)
(01/01/21 – 12/31/21)

Determine whether any participants are potentially eligible for any of the [types of other benefits](#).

Participants must apply for and accept any other cash benefits for which they may be eligible, except SSI.

For NA, referral for other benefits is not a requirement.

For CA, referral for other benefits policy does not apply to [Tribal TANF](#) cases.

Participants are not required to apply for needs-based benefits such as CA, SSI or any other benefits that count the applicant's income and resources in the eligibility determination.

When determined potentially eligible, refer the following participants:

- The adult participants who are required to apply for themselves.
- The financially responsible participant who is required to apply on behalf of children.

When any participants are potentially eligible for other benefits, refer as follows:

- Use the Information Request and Pending Information Agreement (FAA-0077A) form or the Information Needed (A011) notice to request the participant apply for any potential benefits they may be eligible for
- Claims for UI benefits. (See [Filing for UI Benefits](#))

NOTE Participants under the age of 18 years may be eligible for UI benefits as long as they meet the eligibility criteria in federal law.

- Give the completed form to the PI for referring any potentially eligible participants for benefits.

For eligibility to be approved, the participant must provide proof of compliance with the referral for other benefits.

NOTE A review of the HOSC screen should show when the participant has applied for UI benefits.

When the participant who is potentially eligible for other benefits fails to comply by the timely approval date, determine whether good cause for noncompliance exists.

Good cause can be established for the following reasons:

- The participant was unable to apply due to illness, injury, or incapacitation.
- The participant had previously applied and had been denied for a reason that has not changed.

NOTE When the PI cannot provide proof of the denial, have the participant sign the Authority to Release Information (FAA-1765A) form. Send the signed FAA-1765A to the agency that denied the application for other benefits, requesting proof of the denial.

When good cause for noncompliance is established, document the case file with the reason for good cause. Approve the CA.

When good cause for noncompliance is not established, complete the following:

- For CA, deny or stop CA by keying the PB Denial or Closure Reason Code on AFED.

B Types of Other Benefits

The participant may be potentially eligible for the following types of benefits:

- [SSA/RSDI](#)
- [Railroad Retirement](#)
- [Veteran's Benefits](#)
- [Worker's Compensation](#)
- [Unemployment Insurance](#)
- [Private Resources](#)
- [Women, Infants, and Children Supplemental Food Program \(WIC\)](#)

.01 SSA/RSDI Referral

[REVISION 19](#)
(01/01/12 - 03/31/12)

The Social Security Administration (SSA) administers Retirement Survivor's and Disability Insurance (RSDI) benefits to wage earners who have contributed to the Social Security fund and to their dependents.

Participants must apply for RSDI benefits when they are identified as one of the following:

- Retired (over age 62) or wage earners with a disability.

NOTE The disability must be expected to last at least 12 months or to result in death.

- A dependent of a retired, disabled, or deceased wage earner. This includes the following:

Widows and their minor children.

Parents, over 62, who were dependents of a deceased wage earner.

A parent or guardian of a child whose parent is deceased or

disabled.

Stepchildren (including common law) of a retired, disabled, or deceased stepparent.

.02 Railroad Retirement Referral

A history of employment with any railroad may indicate the participant may be eligible for a cash benefit. This benefit may also be available for spouses and children of retired, disabled, or deceased railroad employees. Complete the following:

- Refer participants living on the Navajo Reservation to the [New Mexico office of the Railroad Retirement Board](#).
- Refer all other participants to the [Phoenix office of the Railroad Retirement Board](#).

.03 Veteran's Benefits Referral

[REVISION 50](#)
(01/01/22 - 12/31/22)

To be eligible for [Veteran's Administration](#) (VA) benefits, a participant must apply with the VA when seeking possible eligibility for VA benefits.

A veteran is a person who served in the U.S. Military and was released by any condition other than a dishonorable discharge.

Participants who meet any of the following criteria must be referred to the Veteran's Administration regardless of the length of service:

- Veterans age 65 or older who served during a [wartime conflict service dates\(g\)](#).
- Veterans with a service-connected disability.
- Any veteran with a total disability.
- Dependents of veterans with a service-connected disability.
- [Spouse\(g\)](#), minor child, or dependent adult of a deceased veteran.
- When applying for CA benefits.

For assistance applying for VA benefits, refer participants to the Arizona Department of Veterans' Services at dvs.az.gov

.04 Workers' Compensation Referral

The Arizona Industrial Commission authorizes cash or medical benefits for participants injured or disabled on the job. The participant may be eligible for either Workers' Compensation, or State Compensation depending on the employer.

Make referrals to the [Arizona Industrial Commission](#).

.05 Unemployment Insurance Referral

REVISION 48
(12/01/20 - 01/31/20)

Participants who have been employed in any state may be eligible for Unemployment Insurance (UI) benefits. Complete the following for participants who have worked in Arizona:

- Review **HOSC** and see whether a UI claim has been filed. (See [SVES](#))
- Use the Information Request and Pending Information Agreement (FAA-0077A) form, the F011 or A011 notice to request the participant apply for UI.

Claims for UI benefits must be completed on-line, by phone or mail. (See [Filing for UI Benefits](#))

EXCEPTION

Refer participants with a disability who have had employment in the previous two quarters on HOSC to UI for an eligibility determination.

Do not refer participants to UI that have no employment history on HOSC and who are unable to work. Verification that the participant is unable to work must be provided. Use the [verification process](#) to verify that the participant is unable to work.

- HOSC must be checked before making a determination.

NA EXCEPTION

Referral for other benefits is not a requirement.

Refer participants who have worked out of state to the Arizona UI web site to file for Interstate UI. When the participant does not have internet, a One-Stop Center or DES Employment Service office resource center provides computer usage free of charge. (See [Filing for UI Benefits](#))

.06 Private Resources Referral

[REVISION 18](#)

(10/01/11 - 12/31/11)

Participants may have other sources of potential income or resources that can be made available to them. Those sources include, but are not limited to, the following:

- [Retirement Funds](#)
- [Trust Funds](#)
- Resources controlled by the court

NOTE Ensure all sources of potential income or resources are explored.

.07 Women, Infants, and Children (WIC) Referral

[REVISION 48](#)

(12/01/20 - 01/31/20)

The Supplemental Food Program for Women, Infants, and Children (WIC) provides benefits to the following participants:

- Children up to 5 years of age
- Participants who are pregnant, breast feeding, or in their postpartum period

Provide the Arizona WIC Outreach State Flyer (WIC) and a brief explanation of the WIC program to anyone who meets the previously listed criteria.

This step should be completed at initial or renewal interviews. For telephone interviews, give the participant the [WIC hotline phone number](#) to call for the nearest office.

NOTE Participants are not required to apply for WIC benefits. Do not impose a penalty for not applying for WIC benefits.

ARCHIVED (Valid until 06/27/22)