

.01 Tribal CA-PG Keying Instructions

REVISION 14
(10/01/10 - 12/31/10)

Key all known information (including [Deprivation](#) and [Absent Parent Screens](#), when applicable) in AZTECS. Complete the following:

- Key IN in the PT field for CA next to the pregnant participant.
- Key UB in the PT field for CA next to the Unborn.
- When the father of the Unborn is in the home, but is not requesting benefits for himself key OU in the PT field next to the father for both CA.
- Key the position of the mother in the POS PARENT field next to the Unborn.
- When the father of the unborn is also in the home, key the position of the father in the POS PARENT field next to the Unborn.

Process the application through the AZTECS roadmap and complete the following:

- For Tribal CA-PG, approve or deny, as applicable on AFED.

NOTE When there is no deprivation, use the DC Denial or Closure Reason Code.

- Send the appropriate approval notices and denial notices for each program informing the PI of the determination.
- Document the case file with information that supports the determination.