

J Additional Programs Requested at Hospital Interview

[REVISION 06](#)
(10/01/08 – 12/31/08)

When a hospitalized applicant requests additional programs at the interview, complete the following:

- Have the applicant complete an [official FAA application](#), when applicable.
- Date stamp the FAA application the same day the applicant completes it.
- Register the programs application in accordance with the [application effective date](#).
- When necessary assist the applicant in completing the application. (See [Expedited MA Services](#))
- Conduct the interview for all programs requested.
- Request needed verification.
- Determine eligibility for the requested programs.
- Send the appropriate notices.

NOTE When the participant requests additional programs during a telephone interview or [Customer Contact](#), follow the policy and procedures for the following, as applicable:

- [Telephone Interviews](#)
- [Signing the Application](#)
- [Effective Date – Overview](#)
- [Scheduling the Interview](#)