

## D ABAWD - Personal Responsibility Agreement (PRA)

The ABAWD PRA (FAA-1029A) form is used to introduce the ABAWD participant to the Jobs NA E&T staff. Jobs NA E&T may assist the ABAWD participant in meeting the ABAWD work requirements. The ABAWD PRA informs the ABAWD participant of the following:

- The ABAWD time limited eligibility period is three full months.
- NA eligibility may extend beyond the three month time limit. Continuing eligibility is granted to ABAWD participants who complete 80 hours of employment or 80 hours of approved training within 30 days of their NA application date. (See [ABAWD Work Requirements](#))
- The Jobs NA E&T office is ready to help participants satisfy the ABAWD work requirement.

The ABAWD PRA is provided to NA participants for whom all of the following apply:

- Meet the [ABAWD](#) definition
- Do not qualify for an ABAWD work exemption

**NOTE** Provide the ABAWD PRA to all nonexempt ABAWD participants at every new or renewal application. When used as a voluntary referral form, the ABAWD PRA expedites satisfaction of the 80 hour requirement for participants who have received three countable months.

Once the ABAWD PRA has been explained, signing the ABAWD PRA is NOT an eligibility requirement. When the PI is unwilling to sign the ABAWD PRA, document the unsigned copy that ABAWD requirements were explained. Place in the [case file\(g\)](#).

Upon presentation of the ABAWD PRA at the Jobs NA E&T office, NA E&T staff must complete the following:

- Assist the participant by providing the means to satisfy the ABAWD work requirement.
- For ABAWD participants who have previously received three full months of NA benefits, notify FAA whether the ABAWD participant has met the ABAWD work requirement. FAA must be notified no later than 30 days from the NA date of application.
- For active ABAWD participants who meet the ABAWD work requirement during the three month period, notify FAA when the ABAWD participant meets the ABAWD work requirement.

An ABAWD participant who has previously received three full months of NA benefits may decide NOT to go to an NA E&T office for their assistance. Compliance is voluntary so that the participant can meet ABAWD work requirements and continue to receive NA benefits.

Failure to comply with ABAWD work requirements results in NA ineligibility for the ABAWD participant.