

## C ABAWD - Countable Months

**REVISION 39**  
(12/01/15 - 01/31/16)

An ABAWD participant may receive only [three countable months](#) in the 36-month period unless the participant qualifies for an [ABAWD exemption](#) or receives an [ABAWD extension month](#).

Months from other states that have implemented ABAWD time limits are countable when they occur during the 36-month clock in use by Arizona. Contact the state agency that provided NA services when the budgetary unit includes an ABAWD participant who received NA in another state. (See [State Contacts](#))

[ABAWD work requirements](#) apply to participants who DO NOT meet an ABAWD exemption. When an ABAWD participant does not meet any [ABAWD exemptions](#), key both of the following to create a referral to [SNA E&T](#):

- Key NE (No Exemption) in the WERE EXPT RSN FS field.
- Key RA in the WORW PAR/EXEM FS field

AZTECS displays the benefit indicators on CODF depending on the Exemption Code keyed in the WERE EXEMPT RSN field. CODF summarizes the months of benefits received by each participant as follows:

- X displays when the month is countable
- E displays when the ABAWD participant has received an ABAWD extension month
- O displays when the month is not countable due to the following reasons:
  - NA benefits were prorated
  - The participant received terminated income
  - The participant qualifies for an exemption

AZTECS deauthorizes NA and sets an ACTS alert when the three countable months limit is reached. When a review determines that the budgetary unit does not qualify for an ABAWD extension or exemption, complete one of the following:

- Stop NA using the AB Denial or Closure Reason Code when the NA budgetary unit includes ONLY an ABAWD participant.

- Change the PT field on SEPA from IN to DI to disqualify the ABAWD participant when the budgetary unit includes non ABAWD participants.

Complete the following at each interview or reported change to determine whether the participant received three countable months of NA in a 36-month period:

- Key Y in the WERE TIME LIMIT DISPL FS column.
- Press ENTER to access CODF. Review CODF to determine the COUNTABLE months.
- Count backward to 01/16 beginning with the month before the month for which NA benefits are being determined. DO NOT include months before 01/16.
- Select one of the following for procedures:  
[No Countable Months since](#) 01/01/16  
[Three Countable Months](#) since 01/01/16