

.01 LIBL/STBL Hardship Extension Procedures – New Application

REVISION 44
(10/01/16 - 12/31/16)

When a [new application\(g\)](#) is received by the local office and the TIME LTD MONTHS USED field on CODC displays 54 months or more, review the application for [LIBL/STBL Hardship Extension Eligibility](#).

When a [new application\(g\)](#) is received by the local office and the AZ CNTR AF field on WERE displays 10 months or more, review the application for [LIBL/STBL Hardship Extension Eligibility](#).

Inform the PI during each new application interview of the 60 Month LIBL requirements, the 12 month STBL requirements and the availability of the hardship extensions.

When eligibility for an LIBL or an STBL Hardship Extension is determined, see [LIBL/STBL Hardship Extension Keying Procedures](#).

NOTE The budgetary unit must meet all other CA eligibility requirements to be eligible for a hardship extension.