.02   FES Referrals – Blind or Disabled

FES applicants under age 65 who are blind or disabled or expected to be disabled for at least one year are potentially eligible for SSI\MAO.

FES applicants who meet this criteria must be referred through the FAA Internal Operations Unit to the AHCCCS SSI\MAO Unit for an eligibility determination.

The AHCCCS SSI/MAO unit completes the financial eligibility determination for these applicants. The date the application is received by FAA is also the date of the SSI\MAO application. AHCCCS must still complete the financial eligibility determination within 45 days from the date of application.

The Disability Determination Services Administration (DDSA) completes the medical disability determination. DDSA requires a completed DDSA Packet for the disability determination. The DDSA packet consists of the following:

- AHCCCS Medical Benefits Disability Report (DE-121)

- Authorization to Release Medical Information (DE-202)

- AHCCCS Medical Benefits Vocational Report (DE-128), when the participant claiming a disability is age 55 or older, but under 65

NOTE   FAA staff located in medical facilities may assist applicants in completing the DDSA packets. Local offices are not required to complete the DDSA packets.

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WARNING

When a local office receives a DDSA packet in error, the local office MUST complete the following:

- Ensure there is a current application to include with the DDSA packet.

- Send the DDSA packet and a copy of the current application to the FAA Internal Operations Unit.

When the local office does not have the application, send the DDSA packet to Internal Operations. Internal Operations and the SSI\MAO unit coordinate efforts to locate the application.

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To refer potentially eligible SSI\MAO applicants through Internal Operations, complete the following:

- Key the date the application is received in the INTERVIEW DATE field on INDA.

- Key Y in the INTERVIEW COMPLETED field on INDA.

- Key IN in the PT field on SEPA.

- Key the appropriate information on RARE.

- Key the appropriate citizen or noncitizen status in the CI field on IDCI.

- Key MADA in the NEXT field to go to MADA.

  NOTE   Do not change any previously keyed information unless it is for a correction. When a change is needed, document CADO with the reason the change was made.

- Key the DI Denial or Closure Reason Code in the DEN\CL REASON field on MADA. When this code is keyed, AZTECS automatically sends the X463 notice to the PI. The X463 informs the PI of the referral to AHCCCS; no further notice is needed.

- Send a copy of the application and the Emergency Service Referrals to AHCCCS Screening Guide (FAA-1213A) to the FAA Internal Operations Unit by close of business one work day after keying AZTECS.

- Document CADO to indicate that the application has been referred to Internal Operations.

- When possible, verbally inform the applicant that the application is being referred to AHCCCS, and that the applicant may be contacted for additional information.

WARNING

DO NOT DELAY sending the referral application when completing an MA eligibility determination for other applicants listed on the application.

Internal Operations completes the following:

- Forwards the application to the AHCCCS SSI\MAO unit.

- Monitors the timeliness of the referral using the MR126 SAR report. The application MUST be referred to Internal Operations by close of business one work day after keying the determination.