

.01 Primary Verification Documents for CA and FS

Verify citizenship using primary citizenship documents. When primary documents are not available, [secondary citizenship documents](#) may be used.

Document the case file with the steps taken to assist the applicant in attempting to obtain the primary documents for proof of citizenship.

Acceptable primary citizenship documents to verify U.S. citizenship include, but are not limited to, the following:

- Certified birth certificate issued by a U.S., state, or local government bureau of vital statistics.
Complete the Request for Verification of Birth\Death ([FAA-1214](#), [FA-076-B](#)) form when requesting proof of birth.
- Certificate of Live Birth signed by a hospital official and parent.
- Certificate of Birth issued by the Department of State (FS-545 or DPS-1350).
- Church record of birth or baptismal certificate recorded before the child's fifth birthday.
- Hospital record, including wristband, crib card, or yellow copy of hospital birth certificate that clearly identifies the child was born in a U.S. hospital.

When the information provided by the hospital indicates only baby boy or baby girl, use other documents from this section to identify the child as the person listed on the application.

- American Indian Census record. The tribal boundaries of a federally recognized United State's Native American Indian Tribe may extend into Canada. Treat enrolled members of that tribe born in Canada the same as a citizen of the United States.

NOTE Contact the [Policy Support Team](#) via e-mail to verify that the tribe is federally recognized.

- A Certificate of U.S. Citizenship (N-560 or N-561) issued by the U.S. Department of Justice.
- A United States Citizen Identification Card (I-197).
- An Identification Card for Use of Resident Citizen (I-179).

- A Report of Birth Abroad of a U.S. Citizen (FS 240) issued by the U.S. State Department.
- U.S. Passport.
- Verification from United States Citizenship and Immigration Service (USCIS).

NOTE A foreign birth certificate stamped by USCIS and annotated with Derived Citizenship is NOT proof of U.S. citizenship. An additional official document from an outside agency that identifies the applicant's name, date, and citizenship must be provided.

- Verification from the Social Security Administration.

NOTE The participant must send a written request to the Social Security Administration. A fee may be required for this verification.