

A KidsCare AHCCCS Responsibilities

REVISION 03
(01/01/08 – 03/31/08)

The **AHCCCS** KidsCare staff is responsible for the following:

- Screening all applications for potential Title XIX eligibility.
- Requesting all information necessary to complete and determine [Title XXI \(KidsCare\)](#) eligibility for all new and renewal applications.
- Referring the applications for potentially eligible Title XIX participants along with any verification they obtained for the KidsCare determination to FAA. (See [KidsCare FAA Local Office Responsibilities](#))

Applications requiring a Title XIX determination are routed by AHCCCS to FAA as follows:

- New MA applications are automatically registered in **AZTECS** to the [Research and Analysis](#) (R&A) Unit site code. This is completed through an interface between the [ACE\(a\)](#) system and AZTECS. The information from the application is autopopulated into AZTECS. (See [R&A KidsCare MA Referrals](#))

EXCEPTION

One-e-App Health-e-Arizona submits new MA applications ONLY to AHCCCS when the application includes BOTH of the following:

An applicant who screens potentially eligible and is applying for Title XIX MA

An applicant who screens potentially eligible and is applying for KidsCare

When this occurs, the AHCCCS KidsCare staff completes the following:

Reviews the applications to determine whether any of the applicants meet the following MA expedite criteria:

[Hospitalized](#)

[Pregnant](#)

[Treat and Release](#)

A report of these applications is forwarded to [Research & Analysis](#) (R&A) via e-mail. (See [R&A KidsCare MA Referrals](#))

Completes the KidsCare determination. When eligible, KidsCare MA is approved for all applicants, including the following:

Applicants who screened potentially eligible and are applying for Title XIX MA

Applicants forwarded to R&A for an MA expedite determination

When the KidsCare eligibility is determined, the application is submitted to FAA to complete the Title XIX determination, as follows:

New MA only applications are automatically registered to the R&A Unit site code through the ACE - AZTECS interface, and the information is autopopulated into AZTECS. (See [R&A KidsCare MA Referrals](#))

R&A forwards applications with open or pending programs to the local office that serves the participant's residential ZIP Code. R&A transfers the Health-e-Arizona application in One-e-App to the local office. (See [FAA Kidscare Responsibilities](#))

The date of application is the original date on the KidsCare application.

- Renewal applications are forwarded to the [R&A Unit](#) for processing. (See [R&A KidsCare MA Referrals](#))
The date of application is the date the KidsCare application was received at R&A from AHCCCS.
- The R&A Unit prints the application and verification documents from the AHCCCS imaging system, and scans them into the ViewCenter, within two work days.