

A Kinship Foster Care-DCS Responsibilities

The Department of Child Safety (DCS) staff is responsible for the following:

- Informing Kinship Foster Care families that they may be potentially eligible for CA for their related child.
- Providing the Kinship Foster Care family an [FAA application](#) and the TANF/CA Contact Form (FAA-1091A).
- Assisting the applicant in completing the [FAA](#) application and the TANF/CA Contact Form (FAA-1091A).
- Identifying the FAA application as a Kinship Foster Care application.
- FAXing to the designated local office a copy of the application, the FAA-1091A, and one of the following documents indicating placement of the child with the Kinship Foster Care relative:
 - Court order
 - Minute entry
- Forwarding to the designated local office by interoffice mail the original application, copies of the court documents, and the FAA-1091A.