### .03 RCA Documentation and Processing

USCIS documents must be provided for each noncitizen. (See RCA Noncitizen Requirements) Place a copy in the case file(g). The case file must be documented with the refugee's following information:

- Date of entry (Use the secondary VIS verification request when the USCIS documents do not list an entry date)

- National origin

- USCIS status (refugee, asylee, parolee, Cuban, Haitian, Amerasian immigrant)

- Alien Registration Number

- The name and address of the Voluntary Agency (VOLAG) or the applicant's sponsor. Place the VOLAG Verification Form (VVF), which is completed by the VOLAG or sponsor assisting the refugee, in the case file.