

08 **Noncitizen Overview**

REVISION 47
(01/01/19 –12/31/19)

A noncitizen is an individual who is not a U.S. citizen by birth or by naturalization. Noncitizens may be living in the U.S. under one of the following statuses:

- Qualified status
- Nonqualified status

Noncitizen status must be verified only at initial applications or when FAA is notified that the status of a participant has changed.

A noncitizen is determined qualified or nonqualified by the Status and Class of Admission (COA) code given by USCIS.

For a comprehensive list of COA codes see CLASS OF ADMISSION CODES under DISPLAY TABLE VALUES in AZTECS.

The CA and NA Noncitizen Script (FAA-1710A) form provides a uniform explanation that nonqualified noncitizens are not eligible for NA or CA benefits. The FAA-1710A is found in the [Document Center](#). The CA and NA Noncitizen Script provides an explanation of when DES has the responsibility to report discovered violations of federal immigration law. The FAA-1710A must be read to the PI or representative when an application includes a nonqualified noncitizen. The worker must document the [case file\(g\)](#) that the CA and NA Noncitizen Script is read to the PI or representative during the following:

- At the Review of [Case History \(Priors\)](#) upon discovery of potential nonqualified noncitizen status
- Data Entry or Process Application
- NA and CA interview
- Adding a participant to an active case

NOTE Applicants for whom an immigration status is declared and who meet the qualified noncitizen criteria are potentially eligible to receive NA and CA. The SAVE/VLP is located in the MA EPMplus.

Policy and procedures regarding noncitizens are outlined as follows:

- [Qualified Noncitizen](#)

- [Qualified Noncitizen Documents](#)
- [Nonqualified Noncitizens](#)
- [Nonqualified Noncitizen Documents](#)
- [Determining Noncitizen Status](#)
- [Noncitizen Keying Procedures](#)

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