

07 Child Temporarily Out of State

When a child will be out of the home for 30 days or more, the child is considered a budgetary unit of one so only the child's income is budgeted for eligibility.

When a child is being placed in a Residential Treatment Center (RTC) out of Arizona, the child retains Arizona residency. The following special keying procedures apply in this situation:

- Key the child's Arizona residential address at the time of placement in the RESIDENTIAL ADDRESS fields on ADDR.
This ensures correct health plan enrollment.
- On CADO or the CADO Extension Form (CEF), document the child's out of Arizona address and the reason the child was placed out of Arizona.
- Key the specified relative's address in the MAILING ADDRESS field on ADDR.
This ensures that the specified relative receives any correspondence FAA sends on behalf of the child.
- Key the name of the child's specified relative in the MA AUTHORIZED REP field on ADDR.
- DO NOT key out of state information on TEOA. TEOA is only keyed when the child is in Arizona.
- Key only the child's income.