

.03 Imposing Ongoing Tribal NEW Sanctions

When there is an ongoing sanction in a case, AZTECS deauthorizes the case at rollover and sets an ACTS alert. This alert is due the tenth calendar day of the following month. When the tenth day falls on a weekend or holiday, the due date defaults to the next work day. When the alert is received, complete the following actions:

- Review the case including PRAP and DISA. Determine all the current instances of noncompliance in the case. Determine whether there is evidence of recompliance for each. (See [Ending Tribal NEW Sanctions](#))
- Review NOHS for evidence of noncompliance or recompliance.
- When the rollover alert is due and a notice has not been sent nor compliance received by FAA from Tribal NEW, complete the following:
 - Contact the Tribal NEW Local Office Manager to determine the compliance status.
 - Ensure a notice is sent when necessary. (See [Tribal NEW Sanction Notices](#))
- When there continues to be a noncompliance for which there is no verification of recompliance, impose the sanction at the next higher level. Complete the following:
 - Key the Sanction Reason Code in the next open SANC RSN field.
 - Key the effective date of the next sanction in the corresponding SANC BEGIN field.
 - Document in the DOC lines on DISA, the Case Record History (FA-015) form, and CADO.
 - Process the case through AFPD to authorize the reduced benefits. When AZTECS indicates the case is ineligible due to progressive sanction, key TN in the DENIAL/CLOSURE REASON field on AFED.
 - Send the appropriate notices.