H Verification to End CA Sanctions

REVISION 10 (10/01/09 – 12/31/09)

The verification required to end sanctions of different types is as follows:

 DCSE. The DCSE Sanction FAA Outlook E-Form must be received. Print the notification of compliance E-Form and place it in the <u>case file(g)</u>. (See <u>DCSE Compliance Status</u> DCSE Sanction FAA E-Form)

WARNING

Review case documentation for additional DCSE noncompliance actions when more than one absent parent is associated with the case.

- Immunization. Accept the PI's written statement of compliance with immunization requirements. Place it in the case file.
- Jobs. Notice through the DES interface via an ACTS alert ends a Jobs Program sanction. Place a screen print of the ACTS alert in the case file.

EXCEPTION

There may be situations when FAA ends a 25%, 50%, or 100% Jobs sanction including, but not limited to, the following:

- A 100% sanction has been imposed stopping the CA benefits and a new application is received. (See Reapplication After Sanctions)
- The CA case closed for other reasons and a 25% or 50% sanction was imposed. (See Reapplication After Sanctions)
- Jobs Program staff have not sent an NOAA by the last day to request the NOAA for the appropriate month. Document the reason that the sanction was ended on DISA.

• School Attendance. Verification required to end a school attendance sanction can be any of the following:

Written verification from the school administration (or from the county Department of Education for home schooling).

Evidence of good cause for exemption from school attendance policy.

Place written verification in the case file. Document the DOC field on DISA, the FA-015, and CADO or the CADO Extension Form (CEF) with the action that ends the sanction.