

01 **Verification and Cooperation - Overview**

Verification is the use of the following to establish the accuracy of information stated on the application:

- Documents
- Systems information
- Contacts with third parties
- Participant's written statements
- Home visits

The programs administered by the Family Assistance Administration (FAA) require certain factors be verified for the following reasons:

- To establish the accuracy of information stated on the application.
- To aid in the determination of eligibility and benefit level.

Policy and procedures regarding verification and cooperation are outlined as follows:

- [Three Step Verification Process](#)
- [Use of Verification Codes](#)
- [Information Verification](#)
- [Resolving Questionable Information](#)
- [Required Documentation](#)
- [Requesting Verification](#)
- [Cooperation](#)
- [Verification Time Frames](#)

WARNING

The PI is not required to appear in person at the local office to provide verification, but may supply the required verification through a representative, the mail, or by FAX.